



Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
Executive Director: Douglas Hendry

Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
6 March 2019

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES AREA COMMITTEE** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 13 MARCH 2019** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

(a) Oban, Lorn and the Isles Area Committee 12th December 2018 (Pages 3 - 8)

(b) Oban, Lorn and the Isles Area Community Planning Group 13th February 2019
(Pages 9 - 16) For Noting

4. PUBLIC AND COUNCILLOR QUESTION TIME

5. OBAN, LORN AND THE ISLES AREA COMMITTEE DATES 2019/2020
(Pages 17 - 20)

Report by Area Committee Manager

6. POLICE SCOTLAND QUARTERLY UPDATE

Update by Police Scotland (to follow)

7. PERFORMANCE REVIEW - AREA SCORECARD (Pages 21 - 42)

Report by Performance Management and Improvement Officer

8. HEALTH AND SOCIAL CARE PARTNERSHIP UPDATE

Verbal update by Locality Manager

9. NEW SCHOOLS REDEVELOPMENT PROJECT, OBAN HIGH SCHOOL UPDATE (Pages 43 - 48)

Report by Special Projects Manager

10. SECONDARY SCHOOL REPORTS

(a) Tiree High School (Pages 49 - 60)

Report by Head Teacher

11. OBAN PHOENIX CINEMA - APPOINTMENT TO BOARD (Pages 61 - 64)

Report by Area Committee Manager

12. OBAN BAY SINGLE HARBOUR AUTHORITY UPDATE (Pages 65 - 74)

Report by Head of Roads and Amenity Services

13. LORN ARC UPDATE (Pages 75 - 78)

Report by Head of Economic Development

14. PUBLIC AND COUNCILLOR QUESTION TIME

15. FESTIVE LIGHTING UPDATE (Pages 79 - 82)

Report by Transformation Project Manager

16. OBAN AND MILLPARK DEPOT UPDATE (Pages 83 - 92)

Report by Transformation Project Manager

17. OBAN, LORN AND THE ISLES AREA COMMITTEE WORKPLAN (Pages 93 - 96)

Oban Lorn & The Isles Area Committee

Councillor Mary-Jean Devon	Councillor Kieron Green
Councillor Jim Lynch	Councillor Roderick McCuish
Councillor Sir Jamie McGrigor (Vice-Chair)	
Councillor Julie McKenzie	Councillor Elaine Robertson (Chair)
Councillor Andrew Vennard	

Contact: Andrea Moir, Senior Area Committee Assistant - 01369 708662

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**MINUTES of MEETING of OBAN LORN & THE ISLES AREA COMMITTEE held in the
CORRAN HALLS, OBAN on WEDNESDAY, 12 DECEMBER 2018**

Present: Councillor Elaine Robertson (Chair)

Councillor Mary-Jean Devon	Councillor Roderick McCuish
Councillor Kieron Green	Councillor Andrew Vennard
Councillor Jim Lynch	

Attending: Alistair McGregor, Chief Executive ACHA
Fergus Murray, Head of Economic Development and Strategic Transportation
Stuart McLean, Area Committee Manager
Stewart Clark, Marine Operations Manager
Jennifer McGhee, Tobermory High School
Alex Craik, Oban High School
Brian Murphy, ACHA

1. APOLOGIES

Apologies for absence were intimated by:

Councillor Jamie McGrigor
Councillor Julie McKenzie

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) Oban, Lorn and the Isles Area Committee 12th September 2018

The minute of the Oban, Lorn and the Isles Area Committee held on the 12th September 2018 was approved as a correct record.

(b) Special Oban, Lorn and the Isles Area Committee 9th October 2018

The minute of the Special Oban, Lorn and the Isles Area Committee held on the 9th October 2018 was approved as a correct record.

(c) Oban, Lorn and the Isles Area Community Planning Group 14th November 2018

The minute of the Oban, Lorn and the Isles Community Planning Group held on 14th November 2018 was noted.

(d) **Oban Common Good Fund 22nd November 2018**

The minute of the Oban Common Good Fund held on the 22nd November 2018 was noted.

4. PUBLIC AND COUNCILLOR QUESTION TIME

The Chair confirmed that she would allow time for further public or Councillor question time after item 7. Oban Parking Update, as she recognised that members of the public would likely have specific questions relating to that item.

Marri Malloy raised concerns that a concession ticket for the train service from Oban could not be purchased before 9am in the morning and when she raised this with Scotrail was advised that the time constraints were set by Argyll and Bute Council.

The Chair and Councillor Roddy McCuish agreed to look into this item and seek clarification on who sets the timings and how or if it can be changed.

5. PERFORMANCE REVIEW - AREA SCORECARD

The Committee gave consideration to the Area Scorecard for financial quarter 2 of 2018-2019.

Decision

The Oban, Lorn and the Isles Area Committee:-

1. Noted the performance presented on the Scorecard and supporting commentary.
2. Noted they would contact the Amenities Manager or refer to the Roads and Amenities control HUB regarding the request for a breakdown of waste collection incidents within Oban, Lorn and the Isles.
3. Agreed the removal of the Community Emergency Plan measures from the Scorecard and Quarterly Performance reports from FQ3 2018/19 onwards.
4. Agreed that should the situation with Community Emergency Plans change the Civil Contingencies Manager would submit a report updating the Committee.
5. Agreed that upon receipt of the Quarterly Performance Report they would contact either the Performance and Improvement Officer or the responsible named officer with any queries and;
6. Noted that work was ongoing and to respond to the Performance and Improvement Officer with requests or comments regarding the layout and format of the report and scorecard.

(Ref: Report by Performance and Improvement Officer dated 12th December 2018, submitted)

6. ACHA ANNUAL UPDATE

The Committee gave consideration to an annual update presentation for the Oban, Lorn and the Isles area by Argyll Community Housing Association.

Councillor Devon on behalf of Tobermory High School thanked Mr McGregor for ACHA's donation to their mini bus fund.

Decision

The Oban, Lorn and the Isles Area Committee:

1. Noted the contents of the presentation and;
2. Noted the ongoing hard work by the association, not only in the housing sector but also the wider community.

(Ref: Presentation by Chief Executive, ACHA dated 12th December 2018, submitted)

7. OBAN PARKING UPDATE

The Committee gave consideration to an update following the implementation of the Traffic Regulation Orders and further measures currently being explored to improve parking in Oban.

Decision 1

Motion

To move the recommendation 'that Members note and consider the report' as outlined in the submitted report.

Proposer: Councillor Roddy McCuish, Seconder: Councillor Kieron Green

Amendment

To move the recommendation outlined in the submitted report and call a public meeting for further consultation and discussion of the item.

Proposer: Councillor Jim Lynch, Seconder: Councillor Mary Jean Devon

On a show of hands vote the motion was carried 4 votes to 2 and the committee resolved accordingly.

Decision 2

The Oban, Lorn and the Isles Area Committee agreed to ask Roads and Amenity Services to organise an Oban parking information day that would seek to clarify and promote the agreed, existing parking strategy within Oban.

(Ref: Report by Traffic and Development Manager dated 12th December 2018, submitted)

(Ref: Notice of Motion by Councillor McCuish and seconded by Councillor Green, dated 12th December 2018, submitted)

(Ref: Notice of Amendment by Councillor Lynch and seconded by Councillor Devon, dated 12th December 2018, submitted)

8. OBAN BAY SINGLE HARBOUR AUTHORITY UPDATE

The Committee gave consideration to a progress update report on the Oban Bay Single Harbour Authority proposal.

Decision

The Oban, Lorn and the Isles Area Committee considered and noted the contents of the report.

(Ref: Report by Marine Operations Manager dated 12th December 2018, submitted)

9. LORN ARC UPDATE

The Committee noted an update paper on the Lorn Arc TIF, the latest budget position as at the end of October 2018 and proposals to look at the future operation of the Lorn Arc, which would be considered at the next meeting of the Policy and Resources Committee.

The Chair noted that the regular updates issued by Economic Development in respect of Kirk Road were very helpful and well received by the community.

Decision

The Oban, Lorn and the Isles Area Committee noted and considered the paper and recommendations going to Policy and Resources Committee on 13th December 2018.

(Ref: Report by Head of Economic Development and Strategic Transportation dated 12th December 2018, submitted)

10. NEW SCHOOLS REDEVELOPMENT PROJECT, OBAN HIGH SCHOOL UPDATE

The Committee gave consideration to a progress update report on the Council's Schools redevelopment project in partnership with hubNorth Scotland Ltd to build a new secondary school in Oban.

Decision

The Oban, Lorn and the Isles Area Committee considered and noted the contents of the report.

(Ref: Report by Special Projects Manager dated 12th December 2018, submitted)

11. SECONDARY SCHOOL REPORTS

(a) Oban High School

The Assistant Head Teacher of Oban High School took the Committee through a progress update report on the schools achievements for the 2018 session.

Decision

The Oban, Lorn and the Isles Area Committee:

1. Noted the contents of the report; and
2. Commended the work being done by the school.

(Report by Head Teacher, Oban High School dated 12th December 2018, submitted)

(b) Tobermory High School

The Head Teacher of Tobermory High School took the Committee through a progress update report on the schools achievements for the 2018 session.

Decision

The Oban, Lorn and the Isles Area Committee:

1. Noted the contents of the report; and
2. Commended the work being done by the school.

(Report by Head Teacher, Tobermory High School dated 12th December 2018, submitted)

(c) Tiree High School

The representative from Tiree High School had submitted apologies for the meeting therefore no update was provided.

Decision

The Oban, Lorn and the Isles Area Committee agreed the report be continued to next meeting of the Area Committee to allow for an appropriate officer to present the update report.

(Report by Head Teacher, Tiree High School dated 12th December 2018, submitted)

12. CHARITY AND TRUST FUNDS

The Committee gave consideration to a report setting out the proposed method for distribution of the charities and trust funds in the Oban, Lorn and the Isles Area.

Decision

The Oban, Lorn and the Isles Area Committee:

1. Agreed to the proposed distribution as outlined in the report to Kilmore and Kilbride, Miss Christina McKays Trust, James McKechnies Trust, Miss Mary A McNivens Trust and Dugald McPhail Memorial Fund.
2. Agreed that the Archibald Dow Bequest, the John of Lorn Bequest and the Miss Agnes Angus Bequest be discussed at a future Area Committee Business Day and then brought back to the Area Committee for a decision.
3. Agreed to ask that officers investigate the possibility of the Coals for the Poor – Oban fund being granted to those that are facing fuel poverty and use other sources of energy.
4. Agreed that Live Argyll should submit a proposal for how the McCaig Trust funds are spent in advance of the monies being made available.
5. Agreed that no monies should be granted from either the Mrs Mellors Bequest or the MacDougall Trust until the re-organisation of the charities is finalised.
6. Agreed to request that the Miss M M Cameron fund and Miss Flora Lucas Bequest be transferred to Bowman Court.
7. Agreed to ask that officers investigate the possibility of including residents of Iona as potential receipts of the MacKinnon Ledigham Bequest.

(Ref: Report by Finance Manger dated 4th December 2018, submitted)

13. OBAN, LORN AND THE ISLES AREA COMMITTEE WORKPLAN

The Committee considered the Oban, Lorn and the Isles workplan for December 2018 to June 2019 inclusive.

Decision

The Oban, Lorn and the Isles Area Committee noted the Oban, Lorn and the Isles workplan.

(Ref: Oban, Lorn and the Isles Workplan dated 12th December 2018, submitted).

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN on WEDNESDAY, 13 FEBRUARY 2019**

Present: Margaret Adams, Ardchattan Community Council (Chair)
Councillor Elaine Robertson
Melissa Stewart, Area Governance Officer, Argyll & Bute Council
Samantha Somers, Community Planning Officer, Argyll & Bute Council
Laura MacDonald, Community Development Officer
John Sweeney, Scottish Fire and Rescue
Alison Hardman, Health and Social Care Partnership
Mark Stephen, Police Scotland
Clair Brown, Police Scotland
John Fleming, Dalavich Community Council
Duncan Martin, Oban Community Council (item 10 onwards)
Innes McQueen, Comann na Gaidhlig Development Officer
Maureen Evans, CLD Youth Worker
Sarah Lawlor, Oban Youth Forum
Rachel Lawlor, Oban Youth Forum
Councillor Elaine Robertson
Marri Malloy, Oban Community Council
Liam Griffin, Kilmore Community Council
Rita Campbell, Press and Journal
Sean McKenzie, BBC Alba
Kevin Irvine, Oban Youth Cafe

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated by:

Jane Darby, Kilmore Community Council
Kirsty McLuckie, Oban Youth Café
Jessie McFarlane, Oban Community Council

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) Oban, Lorn and the Isles Area Community Planning Group - 14th November 2018

The minute of the Oban, Lorn and the Isles Area Community Planning Group meeting of 14th November 2018 was approved as a correct record subject to three changes at item 11(a). Dalavich Community Update – John Fleming attended the meeting as the Chair of Avich & Kilchrenan Community Council and is not a Director of Dalavich Improvement Group, the Loch shore glamping pods are not run by Dalavich Improvement Group they just rent out the land, and removal of the last line of the update regarding small boat houses.

4. PARTNERS UPDATE

Police Scotland

Inspector Mark Stephen provided the Group with a quarterly update from an operational perspective and the following was noted:

- Anti-Social behaviour statistics have remained the same as last year.
- Common assault figures are down.
- There have been cases of open vehicle theft and social media has been used to warn the public.
- Funding from the Alcohol and Drugs Partnership was received to fund a cocaine wipes initiative undertaken over the festive period.
- Speed gun training to Community Councils who wish to fund and purchase their own speed gun was being delivered.
- 20 Police Officers in the Oban area are now fully trained to carry a taser, no negative perception had been detected.
- Continued promotion of Rural and neighbourhood watch schemes was being undertaken and partners were asked for their support in promoting the schemes.
- While nationally there are reports of officers being withdrawn to support Brexit arrangements it was unlikely that this would affect Oban, Lorn & the Isles due to the rurality of the area.

Scottish Fire and Rescue

John Sweeney of Scottish Fire and Rescue provided a statistical update for Quarter 3 2018/19:

- Zero fire fatalities.
- Zero Non-fatal fire casualties.
- 6 accidental dwelling fires.
- 1 deliberate fire.
- Zero Non-domestic fires.
- 16 Special services incidents.
- 2 road traffic casualties.

- 61 False alarms.

Incidents of Note

- In quarter 3 there were 3 primary fire incidents.
- In quarter 3 there were 9 chimney fires.

Special Service Incidents

- In quarter 3 there had been 15 special service incidents.

Home Fire Safety Visits

- 94 undertaken.

Community Safety Activity

- 14 People trained in Taynuilt Village hall by the British Heart Foundation.
- 13 Post domestic incident responses.
- Real time crash scenario took place at Mossfield Stadium.
- Drive to Arrive presentation took place at Oban High School.
- Rockfield nursery pre-school talk to 50 children.
- Home fire safety visits were generated from the Oban winter festival and Soroba young family group visit to the local station.

Health and Well Being Network

Alison Hardman informed the Group that Eleanor McKinnon would be retiring from the Health and Wellbeing Network at the end of March and a recruitment process for a new support officer will be undertaken and that Sandra Cairney would also be retiring at the end of May. Alison also advised that the Locality Planning Groups would reduce in April from 8 to 4 with the islands group joining the Oban group to mirror council areas.

The Chair on behalf of the Group intimated best wishes to both ladies for their retirement.

Community Development – Argyll and Bute Council

Laura MacDonald, Community development Officer provided the following update:

Oban Access Panel are running Disability Awareness Training in the Corran Halls 10am - 3.30pm 19th Feb - this is open to businesses, community businesses and front facing staff in public sector. Contact them: obandisabilityforum@aol.co.uk

The 2nd Argyll and Bute Gaelic Gathering will be held in the Corran Halls on the 2nd March. For more information or to register visit: <https://www.eventbrite.co.uk/e/an-darna-cruinneachadh-gaidhlig-2nd-gaelic-gathering-argyll-and-bute-tickets-53948480357> . Any questions should be directed to: gaelic@argyll-bute.gov.uk.

Dealing with Challenging Situations training for Community Councils and community organisations is running across all four administrative areas of the council. The Oban training will be run in Lorn House 10am - 12.30pm on 6th March.

Community Engagement training will also be coming up - 15th May, Lorn House, time tbc. Contact communitydevelopment@argyll-bute.gov.uk for information on the Dealing with Challenging Situations and Community Engagement training.

5. COMMUNITY FOCUS

(a) Oban Youth Clubs and Activities

The Comann na Gàidhlig Development Officer for Oban, Innes MacQueen, provided the Group with a verbal update including:

- Extra circular activities being rolled out in Rockfield Primary to help children use their Gaelic language skills outside the classroom,.
- Sporting sessions such as skiing and orienteering in conjunction with Oban High School being ran through the medium of Gaelic.
- A request to encourage Gaelic speakers from the community and services such as Police Scotland and Scottish Fire and Rescue to engage with local schools and activities. John Fleming, Avich & Kilchrenan Community Council, suggested that an approach could be made to supermarkets to encourage dedicated checkouts for Gaelic speakers.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Comann na Gàidhlig Development Officer for Oban dated 13th February 2019, submitted)

6. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 3 (EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL)

(a) LGBT Education within Oban High School

PC Claire Brown provided the Group with a verbal update on Police Scotland's current LGBT education initiatives within Oban High School to tackle pupil isolation.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Police Scotland dated 13th February 2019, submitted)

7. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 4 - (CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START)

(a) **No knives better lives campaign**

PC Claire Brown provided the Group with a verbal update on Police Scotland's current No Knives better Lives Campaign including funding that allowed three pupils from Oban High school to attend a one day violence prevention course in Inveraray, workshops in Oban High School to raise awareness of knife crime and prevention and funding for school children to receive a bag raising awareness.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Police Scotland dated 13th February 2019, submitted)

(b) **Social Engagement**

PC Claire Brown informed the Group that Police Scotland's Youth Volunteers in the Oban Area currently attend a monthly games night held by the Third Sector Interface and had recently carried out a bag pack in Tesco in aid of Oban Dementia Support Group. Twelve youth volunteers have had Heart Start training and Police Scotland are currently rolling out a Choices for life campaign across Argyll and Bute covering a wide range of topics.

PC Brown noted a need for improved youth focussed mental health services across Argyll and Bute.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Police Scotland dated 13th February 2019, submitted)

(c) **Youth Services Review of the Year of Young People**

The Group considered a short video and presentation highlighting the activities currently being undertaken by Youth Services.

Members of the Youth Forum, Sarah and Rachel Lawlor, highlighted how the Forum had helped them engage with the wider community and improve their confidence levels.

Decision

The Oban, Lorn and the Isles Area Community Planning Group:

1. Noted the contents of the video and presentation.
2. Noted and thanked Maureen, Sarah and Rachel for their contributions and;
3. Agreed Friends of Kilbride and Kilmore would link directly with the Youth Services Give programme to discuss future joint working on upcoming projects.

(Ref: Video and presentation by CLD Youth Worker and Youth Forum Members dated 13 February 2019, submitted)

8. PROCEDURE TO ELECT OFFICE BEARERS TO THE OBAN, LORN AND THE ISLES AREA COMMUNITY PLANNING GROUP

The Group were notified through the report that the current Chair has served two consecutive terms of office and must stand down in April 2019 and the procedure that must be followed to elect a new Chair.

Decision

There being no nominations for the position of Chair it was agreed to continue consideration of appointment of a chair to the May meeting and that the Area Governance Officer would contact members of the Group to provide more information about the role, taking into account the views expressed that the group had functioned well with a community councillor in the Chair.

(Ref: Report by Area Committee Manager dated 13 February 2019, submitted)

9. AREA COMMUNITY PLANNING GROUP GOVERNANCE

The Group considered a report to confirm the governance arrangements of the Oban, Lorn and Cowal Area Community Planning Group (Area CPG) specifically the Terms of Reference, membership and future meeting dates.

Decision

The Oban, Lorn and the Isles Area Community Planning Group:

1. Considered and adopted the amended Terms of Reference and agreed that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
2. Considered and agreed the membership of the group, as set out in Appendix 3, and agreed to invite Crossroads, Argyll Carers, Young Carers, Oban Youth Café and Oban Youth Forum to become members.

3. Agreed the meeting schedule and dates submitted in the report subject to a change of the February 2020 meeting from the 12th to the 19th February 2020.

(Ref: Report by Area Governance Officer dated 13 February 2019, submitted)

10. CPP MANAGEMENT COMMITTEE

(a) CPP Management Committee Update

The Group considered a briefing note outlining the issues which had been raised by Community Planning Group Chairs at the Argyll and Bute Community Planning Partnership Management Committee, held on 20th November 2018.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 13th February 2019, submitted).

(b) Argyll and Bute CPP Annual Report 2017-2018

The Group considered the Argyll and Bute Community Planning Partnership Annual report for 2017-2018.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the report and that printed versions of the plan, if required, could be arranged by the Community Planning Officer, Samantha Somers.

(Ref: Report by Area Community Planning Manager dated 13 February 2019, submitted)

11. AREA COMMUNITY PLANNING ACTION PLAN

(a) Area Community Planning Action Plan - Tracker

The Group considered a progress update report on the individual actions contained within the Area Community Planning Action Plan Tracker.

Decision

The Oban, Lorn and the Isles Area Community Planning Group:

1. Noted the contents of the report and;
2. Agreed the following amendments to the not on track actions:
 - Action 1 be extended to include the wider area not just Oban (although noted that this may require a separate action depending on progress in Mull)
 - Action 2 to remain as it is.

- Action 3 to be moved to 'on track' as it was noted that more marketing was being undertaken.
- Action 4 Agreed that Police Scotland will take this forward with Connel Community Council to establish which section of the A85 was cause concern.

(Ref: Report by Are Community Planning Manager dated 5 February 2019, submitted)

(b) Area Community Planning Action Plans - next iteration

The Community Planning Officer took the Group through a presentation on the next iteration of the Area Community Planning action plans. A handout on the Oban, Lorn and the Isles Area Community Planning Action Plan for 2017-2020 was also provided.

Members were encouraged to complete and return to the Community Planning Officer a questionnaire to help inform the Area Community Planning action plans.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the presentation, handout and questionnaire and agreed responses should be returned by 22nd February 2019.

(Ref: Presentation, handout and questionnaire by Community Planning Manager dated 13 February 2019, submitted)

Councillor Elaine Robertson on behalf of the Oban, Lorn and the Isles Area Community Planning Group thanked Margaret Adams for her time as Chair and presented her with a Quaich to show the groups appreciation.

Margaret Adams intimated her appreciation of partners and council officers for their help and hard work over the last four years and thanked everyone involved in community planning.

12. DATE OF NEXT MEETING - WEDNESDAY 8 MAY 2019, 2PM, CORRAN HALLS, OBAN

The Group noted that the next meeting of the Oban, Lorn and the Isles Area Community Planning Group would take place at 2.00pm on Wednesday 8th May 2019 in the Corran Halls, Oban.

Duncan Martin, Oban Community Council, requested that an item on Eader Glinn be brought to the next meeting under Outcome 5: People Live Active, Healthier and Independent Lives. The Area Governance Officer agreed to take this forward.

OBAN, LORN AND THE ISLES MEETING SCHEDULE 2019/20

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES AREA
COMMITTEE****CUSTOMER SERVICES****13 MARCH 2019**

**OBAN, LORN AND THE ISLES AREA COMMITTEE – DATES OF MEETINGS
2019/2020**

1.0 SUMMARY

This report outlines scheduled meetings in the Oban, Lorn and the Isles area from September 2019 to June 2020.

2.0 RECOMMENDATIONS

- 2.1 Members are asked to consider and endorse the programme of meetings in the attached Appendix.

3.0 DETAIL

- 3.1 The Council at the meeting held on 29 November 2018 considered and agreed a programme of meetings from July 2019 to June 2020.

- 3.2 In accordance with this programme, Oban, Lorn and the Isles Area Committee meetings will take place on:-

Wednesday 11th September 2019;
Wednesday 11th December 2019;
Wednesday 11th March 2020; and
Wednesday 10th June 2020.

All meetings will commence at 10.30 a.m. and will be held in the Corran Halls, Oban.

- 3.3 The appended programme of meetings also sets out for Members' information planned dates for the Oban, Lorn and the Isles Area Community Planning Group.

- 3.4 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice-Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued, and also that the Chair (or in whose absence the Vice-Chair) may call a meeting of the Committee on dates in addition to those already decided by Council.

4.0 CONCLUSION

- 4.1 The Area Committee are invited to consider and endorse the programme of meetings attached as Appendix 1.

5.0 IMPLICATIONS

5.1	Policy	None
5.2	Financial	None
5.3	Legal	None
5.4	HR	None
5.5	Equalities	None
5.6	Risk	None
5.7	Customer Service	None

Executive Director of Customer Services
16 January 2019

For further information contact:
Stuart McLean, Area Committee Manager
01436 658717

APPENDICES

Oban, Lorne and the Isles Area Committee Programme of Meetings – Appendix 1

OBAN, LORN AND THE ISLES MEETING SCHEDULE 2019/20

Reports to Governance and Law	Pre Agenda Pack Issue	Pre- Agenda Briefing	Agenda Issue	AREA COMMITTEE	Venue	Start time
Monday 19 th August 2019	Wednesday 21 st August 2019	Wednesday 28 th August 2019	Wednesday 4 th September 2019	Wednesday 11th September 2019	McCaig Suite, Corran Halls, Oban	10:30am
Monday 18 th November 2019	Wednesday 20 th November 2019	Wednesday 27 th November 2019	Wednesday 4 th December 2019	Wednesday 11th December 2019	McCaig Suite, Corran Halls, Oban	10:30am
Monday 17 th February 2020	Wednesday 19 th February 2020	Wednesday 26 th February 2020	Wednesday 4 th March 2020	Wednesday 11th March 2020	McCaig Suite, Corran Halls, Oban	10:30am
Monday 18 th May 2020	Wednesday 20 th May 2020	Wednesday 27 th May 2020	Wednesday 3 rd June 2020	Wednesday 10th June 2020	McCaig Suite, Corran Halls, Oban	10:30am

Front Sheet Agenda Issue	Pre Agenda Pack Issue	Pre Agenda Briefing	Full Pack Agenda Issue	CPG	Venue	Start time
Wednesday 10 th July 2019	Wednesday 24 th July 2019	Wednesday 31 st July 2019	Wednesday 7 th August 2019	Wednesday 14th August 2019	Corran Halls, Oban	6:30pm
Wednesday 9 th October 2019	Wednesday 23 rd October 2019	Wednesday 30 th October 2019	Wednesday 6 th November 2019	Wednesday 13th November 2019	Corran Halls, Oban	2:00pm
Wednesday 8 th January 2020	Wednesday 22 nd January 2020	Wednesday 29 th January 2020	Wednesday 12 th February 2020	Wednesday 19th February 2020	Corran Halls, Oban	6:30pm
Wednesday 8 th April 2020	Wednesday 22 nd April 2020	Wednesday 29 th April 2020	Wednesday 6 th May 2020	Wednesday 13th May 2020	Corran Halls, Oban	2:00pm

- Please note all Area Committee & Community Planning Group Pre – Agenda meetings are held in Municipal Buildings, Oban and by Lync

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ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES
AREA COMMITTEE****CUSTOMER SERVICES****13 MARCH 2019**

AREA SCORECARD FQ3 2018/19

1 Background

1.1 This paper presents the Area Report and Scorecard for Financial Quarter 3 2018/19 (October-December 2018) and illustrate the agreed performance measures.

1.2 A summary of all the measures is now included at the start of the report. The summary provides an overview of the number of measures and how many are Red, Amber, Green or No Target.

The difference in number between FQ2 and FQ3 is due to the removal of the Civil Contingencies measures agreed last quarter.

1.3 To improve the response to performance queries, it is requested that either Sonya Thomas or the Responsible Named Officer are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.

1.4 A short key to symbols / layout is attached. (Appendix 1).

2 Recommendations

2.1 It is recommended that the Area Committee notes the performance presented on the Scorecard and supporting commentary.

2.2 It is recommended that upon receipt of the Quarterly Performance Report the Area Committee contact either Sonya Thomas or the Responsible Named Officer with any queries.

2.3 The Area Committee are asked to note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

Douglas Hendry
Executive Director, Customer Services

Jane Fowler
Head of Improvement & HR

For further information, please contact:
Sonya Thomas
Performance and Improvement Officer
Improvement and HR
01546 604454

Appendix 1: Key to symbols
Appendix 2: Word Report in pdf format
Appendix 3: OLI Scorecard

PERFORMANCE REPORTS – KEYS TO SYMBOLS

WORD REPORT

STATUS SYMBOL

- This is colour coded and indicates if the performance is good – Green; or off track – Red

TREND ARROW

- This indicates the trend of the performance between the last two periods

NAME IN BRACKETS (StreetScene)

- The indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

GREY SUCCESS MEASURE

- This indicates that the performance measure is a council-wide one

WHITE SUCCESS MEASURE

- This indicates that the performance measure is a local area one

ON GRAPHS IN PYRAMID

GREEN

- Performance is positively within desired parameters / meeting target / positively exceeding target

RED

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

KEY

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

THE SCORECARD

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

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OBAN LORN & ISLES FQ3 2018/19 OVERALL PERFORMANCE SUMMARY

The tables below present a summary of all of the success measures included in the Scorecard. They show the performance against targets, and the trend against the previous quarters performance.

SUMMARY OF PERFORMANCE AGAINST TARGETS

FQ2 18/19	FQ3 18/19
14	13
9	8
9	8

GREEN
RED
NO TARGET

SUMMARY OF THE TREND AGAINST PREVIOUS QUARTER

TREND	●	●	NO TARGET
↑	3	5	1
⇒	4	0	1
↓	6	3	6

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - OL&I (Housing Services)	●	⇒	0	0	0	0	Allan Brandie	FQ3 2018/19 - OLI No completions during quarter 3. FQ2 2018/19 - OLI As per Q1 comments, there were no projects completed in full during quarter 2. The remaining onsite projects are still scheduled to complete during Q3 & Q4
CC26_01-Number of new affordable homes completed per annum. (Housing Services)	●	↑	0	0	62	62	Allan Brandie	FQ3 2018/19 - A&B ACHA completed 20 units at Bowmore (phase 3) on Islay in November; Fyne Homes completed 16 units at Lochgilphead (phase 4); Dunbritton completed 26 units at Succoth. With a further 41 units potentially due for completion in Q4, this would get very close to the annual LHS target. FQ2 2018/19 - A&B As per Q1 comments, there were no projects completed in full during quarter 2. 8 of the 26 units at Succoth were handed over by Sept 30th, but will be counted with the remainder of the units in Oct. The remaining onsite projects are still scheduled to complete during Q3 & Q4




OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Corporate Outcome No.2 - People live in safer and stronger communities								
Car Parking income to date - OL&I (Streetscene OL&I) ANNUAL CUMULATIVE TOTAL	●	↑	£411,082	£396,895	£529,960	£512,316	Stuart Watson	FQ3 2018/19 - OLI The income for FQ3 was £512,316 which is a shortfall of £17,644 against the target of £529,960. The shortfall may be, in part, due to a delay in income arising from the new "pay by phone" system, however, it should be noted that the shortfall may result in not achieving the forecast income for the financial year.
								FQ2 2018/19 - OLI The income for FQ2 was £396,895 which is a shortfall of £14,187 against the target of £411,082. The shortfall may down to the timing of cash banking and, if so, this should come through in the following quarter. It is possible, however, that the poor weather has had an impact on the use of car parks.
Car Parking income to date - A&B (StreetScene) ANNUAL CUMULATIVE TOTAL	●	↑	£647,549	£620,057	£834,808	£800,441	Stuart Watson	FQ3 2018/19 - A&B The income for FQ3 was £800,441 which represents a shortfall of £34,367 against the target income of £834,808. The shortfall may be, in part, due to a delay in income arising from the new "pay by phone" system, however, it should be noted that a shortfall of £35k is being predicted the financial year. The breakdown of the shortfall are -£20,000 for DPE and -£15,000 for parkign receipts. The DPE shortfall may be down to better driver behaviour generating less PCNs as they begin to follow the COuncils parkings rules. The shortfall in parking receipts is more dificult to explain, it may be due to poor weather, lack of events or other unknowns.
								FQ2 2018/19 - A&B The income for FQ2 was £620,057 which is a shortfall of £27,492 against the target of £647,549. The shortfall may down to the timing of cash banking and, if so, this should come through in the following quarter. It is possible, however, that the poor weather has had an impact on the use of car parks.

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Dog fouling - total number of complaints OL&I (Streetscene OL&I)		↓	No Target	6	No Target	2	Tom Murphy	FQ3 2018/19 OLI The total number of complaints registered for FQ3 was 2. The warden service in the Oli area has been working with community groups and schools on the basis of education for prevention purposes. The service will continue to keep a high level focus on this area and hope to further reduce the number of complaints, however, this has reduced dramatically this period.
								FQ2 2018/19 OLI The total number of complaints registered for FQ2 was 4. The warden service in the OLI area has been working with community groups and schools on the basis of education for prevention purposes. The service will continue to keep a high level focus on this area and hope to further reduce the number of complaints, however, there have been only 4 complaints throughout the FQ2 period.
Dog fouling - total number of complaints A&B (StreetScene)		↑	No Target	55	No Target	56	Tom Murphy	FQ3 2018/19 A&B The Council continue to work closely with Police Scotland and our communications team to provide advice to all parts of our community highlighting the dog fouling campaign.
								FQ2 2018/19 A&B The council continue to work closely alongside Police Scotland and our communications team to provide advice to all parts of our community and involving school children in creating posters as part of this dog fouling campaign. The roll out is currently happening in B&C and we intend to carry this on to the other administrative areas.

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
LEAMS - OL&I Lorn (Cleanliness Monitoring Systems) MONTHLY DATA		↑	73	79	73	85	Tom Murphy	FQ3 2018/19 LEAMS - OLI Lorn The level of performance in the street cleanliness operations over the FQ3 period was excellent, with the performance levels as follows, October 88, November 78 and December 88. The Council average is 73 with the National average being 67.
								FQ2 2018/19 LEAMS - OLI Lorn The level of performance in the street cleanliness operations over the FQ2 period, was at a very good level of performance, with levels of performance as follows, July 78, August 78, September 81.
LEAMS - OL&I Mull (Cleanliness Monitoring Systems) MONTHLY DATA		↓	73	80	73	77	Tom Murphy	FQ3 2018/19 LEAMS - OLI Mull The level of street cleanliness on Mull for the period FQ3 was good with performance recording at October 77, November 77 and December 78. The national standard is 67 with the Council standard being 73
								FQ2 2018/19 LEAMS - OLI Mull The level of street cleanliness for the FQ2 period on Mull was excellent for the months of Jul and August being 90 and 84 respectively. The month of September dropped to 65, this may have been a result of annual leave
LEAMS - Argyll and Bute monthly average (Cleanliness Monitoring Systems)		↑	75	79	75	80	Tom Murphy	FQ3 2018/19 - LEAMS A&B The level of performance is at a very good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained. The role of the amenity wardens have a key influence around littering and dog fouling to assist in maintaining the good level of performance.
								FQ2 2018/19 - LEAMS A&B The level of performance remains at a very good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained. The role of the amenity wardens have a key influence around littering and dog fouling to assist in maintaining the good level of performance

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Corporate Outcome No.3 - Children and young people have the best possible start								
No Area Committee Measures to report on for Corporate Outcome 3								
Corporate Outcome No.4 - Education, skills and training maximises opportunities for all								
HMIE positive Secondary School Evaluations - OL&I (Authority Data)	●	⇒	0%	0%	0%	0%	Maggie Jeffrey	FQ3 2018/19 - OLI There were no HMIE Inspections during quarter 3
								FQ2 2018/19 - OLI There were no Secondary School Inspections in OLI
HMIE positive Secondary School Evaluations - A&B (Authority Data)	●	⇒	0%	0%	0%	0%	Maggie Jeffrey	FQ3 2018/19 - A&B There were no HMIE Inspections during quarter 3
								FQ2 2018/19 - A&B No Secondary Schools were inspected this period.
Percentage of pupils with positive destinations - A&B (Authority Data)	●	⇒	92.0%	94.7%	92.0%	94.7%	Martin Turnbull	FQ3 2018/19 - A&B No update within this quarter, next update will be February 2019
								FQ2 2018/19 - A&B A new approach to the publication of school leaver destination statistics has been developed by Scottish Government in partnership with Skills Development Scotland (SDS). SDS will no longer publish school leaver destination statistics but instead focus on the publication of the annual Participation Measure every August; reporting and providing more detailed analysis on a much wider group of young people (all 16-19 year olds). School Leaver Destination data for specific schools will now be collated from information available on Insight. Conformation of reporting arrangements and an analysis of the 17/18 cohort will be produced for FQ3 18/19

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Corporate Outcome No.5 - The economy is diverse and thriving								
Percentage of Pre-Application enquiries processed within 20 working days - OL&I (Planning Applications)	●	↓	75.0%	68.8%	75.0%	61.4%	Peter Bain	FQ3 2018/19 - OLI During FQ3 the capacity of the OLI team has been adversely impacted upon by a combination planned and unplanned absence, and requirement to divert officer resource to the preparation of responses and other input to an upcoming judicial review. The available staff resource in OLI has accordingly been prioritised toward the handling of statutory applications which has had an adverse effect upon performance in the handling of non-statutory pre-application enquiries. FQ2 2018/19 - OLI Performance for this period dipped below target this FQ due to demand outstripping officer availability. This FQ traditionally encompasses a higher amount of annual leave.
PR23_03-Percentage of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↑	75.0%	67.6%	75.0%	69.0%	Peter Bain	FQ3 2018/19 - A&B Local targets have been met in 2 out of the 4 area teams, and a slight improvement on FQ2 has been observed. The resource issues in the MAKI team has necessitated prioritisation on processing statutory applications ahead of responding to pre-application enquiries. All statutory targets were achieved. A new Planning Officer has been recruited, and another colleague has returned from maternity so we expect to see further improvements in this area. FQ2 2018/19 - A&B Local targets have been met in 2 out of the 4 area teams. Performance is however affected by the severely depleted resources within the MAKI team which has necessitated prioritisation on processing statutory applications ahead of responding to pre-application enquiries.
Householder Planning Apps: Ave no of Weeks to Determine - OL&I (Planning Applications)	●	↓	8.0 Wks	5.6 Wks	8.0 Wks	7.8 Wks	Peter Bain	FQ3 2018/19 - OLI OL&I householder turnaround has now been below the 8 week target for over 3 years, demonstrating consistency. FQ2 2018/19 - OLI OL&I householder turnaround remains below the 8 week target for the 13th consecutive quarter.
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↑	8.0 Wks	7.6 Wks	8.0 Wks	7.4 Wks	Peter Bain	FQ3 2018/19 - A&B Householders applying for planning permission in Argyll and Bute continue to receive good service. Performance has remained below the 8 week determination target for over five years now. FQ2 2018/19 - A&B Householders applying for planning permission in Argyll and Bute continue to receive good service. Performance has remained below the 8 week determination target for over five years now.

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Corporate Outcome No.6 - We have infrastructure that supports sustainable growth								
Street lighting - percentage of faults repaired within 10 days - OL&I (Street Lighting - Maintenance)	●	↓	75%	38%	75%	26%	Kevin McIntosh	<p>FQ3 2018/19 - OLI Performance figures demonstrate a reduced performance from that which was achieved in FQ2 with recent sickness absence and annual leave hampering our ability to attend dark lamps in this particular locus. Our ability to utilise staff and an electrician from another area was limited due to Christmas light installations and some major faults affecting large number of street lights in a single locus/area. Staffing levels are now as normal though the electrician based in the west has been involved in repairs and maintenance works on Mull for a period.</p> <p>FQ2 2018/19 - OLI Performance figures demonstrate an improved performance from that which was achieved in FQ1 but recent sickness absence has hampered our ability to attend dark lamps in this particular locus. We are utilising staff and an electrician from another area.</p>
RA14_05-Percentage of street lighting repairs completed within 10 days (Street Lighting - Maintenance)	●	↓	75%	74%	75%	25%	Kevin McIntosh	<p>FQ3 2018/19 - A&B Due to transformation, overdue jobs have increased slightly. Vacancies are being filled, therefore there will be a focus on reducing the overdue jobs.</p> <p>FQ2 2018/19 - A&B Overall performance has improved, though sickness absence has had an effect in western domains. Full compliment of staff and operatives should be available from Monday 22nd October. We would look to see continuous improvement in FQ3.</p>
Total number of Complaints regarding Waste Collection - OL&I Lorn (Streetscene OL&I)		↓	No Target	7	No Target	5	Tom Murphy	<p>FQ3 2018/19 - OLI Lorn The service received 5 complaints over the FQ3 period. This level of performance is very good taking into account the scale of the operation in the Oban and Lorn areas.</p> <p>FQ2 2018/19 - OLI Lorn The service received 7 complaints over the FQ2 period. This level of performance is very good taking into account the scale of the operation in the Oban and Lorn area.</p>
Total number of Complaints regarding Waste Collection - OL&I Mull (Streetscene OL&I)		⇒	No Target	0	No Target	0	Tom Murphy	<p>FQ3 2018/19 - OLI Mull Over the FQ3 period, the service again received 0 complaints in relation to the waste collection service on the island of Mull, this level of performance is excellent, given the large number of properties that are serviced in relation to both domestic and commercial uplifts, covering general waste and co-mingle recycling collections.</p> <p>FQ2 2018/19 - OLI Mull Over the FQ2 period, the serviced received 0 complaints in relation to the waste collection service on the island of Mull, this level of performance is excellent, given the large number of properties that are serviced in relation to both domestic and commercial uplifts, covering general waste and co-mingle recycling collections.</p>
Total number of Complaints regarding Waste Collection - A&B (StreetScene)		↓	No Target	31	No Target	15	Tom Murphy	<p>FQ3 2018/19 - A&B The total number of service complaints are lower this period than last which is very good given the inclement weather and vehicle breakdowns that occurred. In general terms all collections were carried out although in some areas they may have been a couple of days late. Where collections were running late this information was posted on the Council's web page to inform the public.</p> <p>FQ2 2018/19 - A&B Service complaints are low in comparison to roll out period of 3 weekly collection and we continue to provide a good service to the public</p>

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Islands - % Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	42.7%	No Target	32.4%	John Blake	FQ3 2018/19 - Islands (outwith PPP area) 32.4% recycling ,composting and recovery in Q3 . Year to date figure is 34.9% .
								FQ2 2018/19 - Islands (outwith PPP area) 42.7% recycling and composting in Q2 . Year to date is 35.9% recycling and composting.
Shanks - % Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	50.0%	No Target	45.0%	John Blake	FQ3 2018/19 - Waste PPP Area 45% recycled ,composted and recovered in Q3 (28.9% recycling/composting and 16.1% recovery). Year to date figure is 49.5% (31.6% recycling/composting and 17.9% recovery).
								FQ2 2018/19 - Waste PPP Area 50% recycling, composting and recovery in Q2 (32.9% recycling/composting and 17.1% recovery). Year to date is 52.2% (33.9% recycling/composting and 18.3% recovery).
H&L - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	53.3%	No Target	52.6%	John Blake	FQ3 2018/19 - H&L 52.6% recycling ,composting and recovery (44.8% recycling/composting plus 7.8% recovery). Year to date figure is 49.7% (41.4% recycling/composting plus 8.3% recovery).
								FQ2 2018/19 - H&L 53.3% recycling ,composting and recovery in Q2 (45.6% recycling/composting and 7.7% recovery). Year to date is 48.3% (39.8% recycling/composting and 8.5% recovery).
RA24_02-Percentage of waste recycled, composted and recovered. (Waste Management Performance)	●	↓	40.0%	50.3%	40.0%	46.4%	John Blake	FQ3 2018/19 - A&B 46.4% recycling, composting and recovery in Q3 (34.3% recycling/composting and 12.1% recovery). Year to date figure is 48.3% recycling, composting and recovery (34.9% recycling/composting and 13.4% recovery)
								FQ2 2018/19 - A&B 50.3% recycling, composting and recovery in Q2 (37.9% recycling/composting and 12.4% recovery). Year to date is 49.6% (35.8% recycling/composting and 13.8% recovery).

OLI Area Scorecard FQ3 2018-19

Performance element	Status	Trend	Target FQ2 18/19	Actual FQ2 18/19	Target FQ3 18/19	Actual FQ3 18/19	Owner	Comments
Making It Happen								
OL&I Teacher Absence (Education Other Attendance)	●	↓	1.50 Avg. days lost	1.38 Avg. days lost	1.50 Avg. days lost	1.41 Avg. days lost	Anne Paterson	<p>FQ3 2018/19 - OLI Whilst there was a very slight increase this quarter, this measure remains within target. FQ3 is the quarter in which we see seasonal absences due to colds and flus and this increases the figures.</p> <p>FQ2 2018/19 - OLI OLI improvement from last quarter, now within target. A positive trend.</p>
A&B Teacher Absence (Education Other Attendance)	●	↓	1.50 Avg. days lost	1.05 Avg. days lost	1.50 Avg. days lost	1.48 Avg. days lost	Anne Paterson	<p>FQ3 2018/19 A&B Whilst there was an increase this quarter, this measure remains within target. FQ3 is the quarter in which we see seasonal absences due to colds and flus and this increases the figures.</p> <p>FQ2 2018/19 A&B Overall a positive trend, still well within target.</p>
OLI LGE Only (HR1 - Sickness absence ABC)	●	↑	2.36 Avg. days lost	4.38 Avg. days lost	2.36 Avg. days lost	4.36 Avg. days lost	Jane Fowler	<p>FQ3 2018/19 - OLI Although this quarter's performance has not been within target, there has been a slight reduction in absence overall since last quarter. This is positive, given that the trend in FQ3 is for increased absence related to seasonal infections. There are higher absences in Customer Services and HSCP where employees in, for example, catering or social care posts, cannot carry out their duties if they have an infection.</p> <p>FQ2 2018/19 - OLI OLI an increase this quarter and absence is above target. Overall absence rates show an increase in medical related absences which can be attributed in part to an aging workforce. We are also seeing higher levels of absence in the health and social care partnership across the area. Evidence shows that change can result in higher levels of stress related absence.</p>
A&B LGE Staff Summary - Combined Office & Non Office (HR1 - Sickness absence ABC)	●	↑	2.36 Avg. days lost	3.64 Avg. days lost	2.36 Avg. days lost	3.60 Avg. days lost	Jane Fowler	<p>FQ3 2018/19 - A&B Although this quarter's performance has not been within target, there has been a very slight reduction in absence overall. This is positive, given that the trend in FQ3 is for increased absence related to seasonal infections. These impact more on services that are customer facing, such as social care or catering. The Council continues to deliver on the attendance management procedures, ensuring that managers have up to date information on staff absence, are prompted to complete return to work interviews and can support their staff in accessing Occupational Health or Employee Assistance Programme support. Overall in local government, there is an increase in absence year on year. Some councils perform better than others by employing a dedicated absence management HR team to support managers. Argyll and Bute is in the 4th quartile for LGE staff in the most recent benchmarking report. Overall we are seeing increasing numbers of long term, medical related absences, attributed in part to an aging workforce. Stress related absence remains relatively high, in common with other Councils and we have a range of support mechanisms, as outlined above, to manage this.</p> <p>FQ2 2018/19 - A&B A&B For the third consecutive quarter LGE staff absence is above target. Overall absence rates show an increase in medical related absences which can be attributed in part to an aging workforce. We are also seeing higher levels of absence in the health and social care partnership across the area. Evidence shows that change can result in higher levels of stress related absence. It should also be noted that care workers and catering staff may exhibit higher rates of absence because if they have infections, they have a responsibility not to put their customer or clients at risk. The Council is working on preventative measures, including mental health first aiders, information on wellbeing initiatives, promoting stress risk assessments and we are currently working on an action plan to take forward activities highlighted in a recent employee Wellbeing Survey.</p>

OLI Area Scorecard FQ3 2018/19



OLI Area Scorecard 2018-19

FQ3 18/19

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I
Actual 0
Target 0

PR26_01-Number of new affordable homes completed per annum.
Actual 62
Target 62
Benchmark 80

Corporate Outcome - People live in safer and stronger communities

Car Parking income to date - OL&I
Actual £ 512,316
Target £ 529,960

Car Parking income to date - A&B
Actual £ 800,441
Target £ 834,808

OLI - Number of Parking Penalty Notices Issued
Actual 401

A&B - Number of Parking Penalty Notices Issued
Actual 1,246

Dog fouling - total number of complaints OL&I
Actual 2

Dog fouling - total number of complaints A&B
Actual 56

LEAMS - OL&I Lorn
Monthly Data
Actual 85
September 2018

LEAMS - Argyll and Bute monthly average
Actual 80
Target 80

LEAMS - OL&I Mull
Monthly Data
Actual 77
September 2018

Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I
Actual 7.8 Wks
Target 8.0 Wks
Benchmark 7.4 Wks

Householder Planning Apps: Ave no of Weeks to Determine - ABC
Actual 7.4 Wks
Target 8.0 Wks
Benchmark

% of Pre-Application enquiries processed within 20 working days - OL&I
Actual 61.4 %
Target 75.0 %
Benchmark 69.0 %

% of Pre-application enquiries processed within 20 working days - A&B
Actual 69.0 %
Target 75.0 %

Corporate Outcome - Education, skills and training maximises opportunities for all

HMIE positive Secondary School Evaluations - OL&I
Actual 0 %
Target 0 %

Percentage of pupils with positive destinations - A&B
Actual 92.0 %
Target

Corporate Outcome - We have infrastructure that supports sustainable growth

Street lighting - OL&I percentage of faults repaired within 10 days
Actual 26 %
Target 75 %

RA14_05-Percentage of street lighting repairs completed within 10 days
Actual 25 %
Target 75 %

Total number of Complaints regarding Waste Collection - OL&I Lorn
Actual 5

Total number of Complaints regarding Waste Collection - A&B
Actual

Total number of Complaints regarding Waste Collection - OL&I Mull
Actual 0

Shanks - Percentage of Waste Recycled, Composted & Recovered
Actual 45.0 %

Islands - Percentage of Waste Recycled, Composted & Recovered
Actual 32.4 %

RA24_02-Percentage of waste recycled, composted and recovered.
Actual 46.4 %
Target 40.0 %
Benchmark 42.0 %

H&L - Percentage of Waste Recycled, Composted & Recovered
Actual 52.6 %

Making It Happen

OL&I Teacher Absence
Actual 1.41 Days
Target 1.50 Days

A&B Teacher Absence
Actual 1.48 Days
Target 1.50 Days

OLI LGE Only
Actual 4.36 Days
Target 2.36 Days

A&B LGE Staff Summary - Combined Office & Non Office
Actual 3.60 Days
Target 2.36 Days



OLI Area Scorecard 2018-19

FQ3 18/19

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I	Actual	0	
	Target	0	

PR26_01-Number of new affordable homes completed per annum.	Actual	62	
	Target	62	
	Benchmark	80	

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live in safer and stronger communities

Car Parking income to date - OL&I
Actual £ 512,316 R
Target £ 529,960 ↑

Car Parking income to date - A&B
Actual £ 800,441 R
Target £ 834,808 ↑

Dog fouling - total number of complaints OL&I
Actual 2 ↑

Dog fouling - total number of complaints A&B
Actual 56 G
Target 78 ↓

LEAMS - OL&I Lorn
Monthly Data
Actual 85 ↑
September 2018

LEAMS - Argyll and Bute monthly average
Actual 80 G
Target 80 ↑

LEAMS - OL&I Mull
Monthly Data
Actual 77 ↓
September 2018

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I	Actual	7.8 Wks	⬅️
	Target	8.0 Wks	⬇️
	Benchmark	7.4 Wks	

% of Pre-Application enquiries processed within 20 working days - OL&I	Actual	61.4 %	⬇️
	Target	75.0 %	⬇️
	Benchmark	69.0 %	

Householder Planning Apps: Ave no of Weeks to Determine - ABC	Actual	7.4 Wks	⬅️
	Target	8.0 Wks	⬇️
	Benchmark		

% of Pre-application enquiries processed within 20 working days - A&B	Actual	69.0 %	⬇️
	Target	75.0 %	⬆️





OLI Area Scorecard 2018-19

FQ3 18/19

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - Education, skills and training maximises opportunities for all

HMIE positive Secondary School Evaluations - OL&I	Actual	0 %	
	Target	0 %	

Percentage of pupils with positive destinations - A&B	Actual	94.7 %	
	Target	92.0 %	

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - We have infrastructure that supports sustainable growth

Total number of Complaints regarding Waste Collection - OL&I Lorn
Actual 5 ↑

Total number of Complaints regarding Waste Collection - OL&I Mull
Actual 0 →

Shanks - Percentage of Waste Recycled, Composted & Recovered
Actual 45.0 % ↓

Islands - Percentage of Waste Recycled, Composted & Recovered
Actual 32.4 % ↓

H&L - Percentage of Waste Recycled, Composted & Recovered
Actual 52.6 % ↓

Street lighting - OL&I percentage of faults repaired within 10 days
Actual 26 % **R**
Target 75 % ↓

Total number of Complaints regarding Waste Collection - Actual A&B

RA24_02-Percentage of waste recycled, composted and recovered.
Actual 46.4 % **G**
Target 40.0 % ↓
Benchmark 42.0 %

RA14_05-Percentage of street lighting repairs completed within 10 days
Actual 25 % **R**
Target 75 % ↓



OLI Area Scorecard 2018-19

FQ3 18/19

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Making It Happen

OL&I Teacher Absence	Actual	1.41 Days	
	Target	1.50 Days	

A&B Teacher Absence	Actual	1.48 Days	
	Target	1.50 Days	

OLI LGE Only	Actual	4.36 Days	
	Target	2.36 Days	

A&B LGE Staff Summary - Combined Office & Non Office	Actual	3.60 Days	
	Target	2.36 Days	

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ARGYLL AND BUTE COUNCIL**OLI AREA COMMITTEE****CUSTOMER SERVICES****13 MARCH 2019**

**NEW SCHOOLS REDEVELOPMENT PROJECT
OBAN HIGH SCHOOL UPDATE**

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides Members with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Oban. The new Oban High School Project is a Design Build Finance and Maintain (DBFM) Project being delivered as part of the Scottish Government's Schools for the Future Programme.
- 1.2 Oban High School achieved formal handover following sign off by the Independent Tester on 5 April 2018. The decant of pupils, staff and resources took place as planned during the Easter holiday, and the school opened its doors to welcome pupils on Wednesday 18 April 2018. Phase 2, which will continue through to March 2019, includes the demolition of the old Oban High School buildings, the construction of enlarged car parking and bus drop-off, and external social areas, and is progressing well, notwithstanding the programme delay. The contractor has experienced delay due to additional work to remove foundations.
- 1.3 The tenth quarterly newsletter was issued in December, and was also made available through the dedicated Oban High School project website, hosted by Morrison Construction, at www.ohsproject.co.uk
- 1.4 The Council's Special Projects Team, along with the FM company FES FM, continue to hold regular meetings with the Head Teacher to discuss any issues within the school, along with ensuring all Health and Safety matters are addressed as contractually required.

RECOMMENDATIONS

It is recommended that Members consider the content of this report.

ARGYLL AND BUTE COUNCIL

OLI AREA COMMITTEE

CUSTOMER SERVICES

13 MARCH 2019

NEW SCHOOLS REDEVELOPMENT PROJECT OBAN HIGH SCHOOL UPDATE

2.0 INTRODUCTION

- 2.1** This report provides Members with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Oban.

3.0 RECOMMENDATIONS

It is recommended that Members consider the content of this report.

4.0 DETAIL

- 4.1** The new Oban High School Redevelopment Project is a Design Build Finance and Maintain (DBFM) Project being delivered as a part of the Scottish Government's Schools for the future Programme pipeline with hubNorth Scotland Ltd, the Council's project partner.

4.2 Key Programme Dates

The key contract programme dates for Oban High School are:

Date	Description	Comment
5 April 2018	Practical Completion reached	
18 April 2018	New Oban High School opened as planned to pupils	
April 2018 – March 2019	Phase 2 External Works	Demolition of existing school buildings, construction of car park, bus drop-off and landscaping
March 2019	Phase 2 Completion	All works completed and whole school availability

4.3 Construction Update

Following the commencement of Phase 2, the main activities that have been progressed are:

- Demolition works have been completed
- Groundworks to the car parking and bus drop off areas have

commenced

- Stone dykes and kerbing works are progressing well
- Attenuation tanks installed
- Cycle shelters have been installed

Images of Works are included as Appendix 1.

4.4 Future Works

- Completion of soft landscaping
- Completion of hard landscaping, car parking and external seating areas
- Completion of stone dykes and kerbing works
- Installation of external lighting and cctv

4.5 Communications

The tenth quarterly newsletter was made available through the dedicated project website at www.ohsproject.co.uk. The website, hosted by Morrison Construction, has a direct link available from the home page on the Oban High School website.

4.6 Health, Safety and Environmental Matters

Throughout the whole of the Phase 1 Construction Period, the inspection of the site regarding performance on Environmental Matters found the works to be compliant, with no issues raised and with no RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) accidents or injuries.

4.7 Considerate Contractor Scheme

The final inspection was carried out in September 2018, where a score of 39/50 was achieved. No further visits are scheduled to take place.

5.0 CONCLUSION

The Project to deliver the new Oban High School on a Design, Build, Finance and Maintain basis reached Practical Completion of Phase 1 on 5th April 2018. The Project has now entered Phase 2, which entails the demolition of the former school buildings, construction of car parking and bus drop off, and external social space areas.

6.0 IMPLICATIONS

Policy	The Council delegated all matters in respect of the provision of the new school facilities to the Council's Policy and Resources Committee.
Financial	The Project has been delivered within the financial envelope agreed by the Council in its Capital Plan and Revenue Outlook at the budget meeting of 11 February 2016.
Legal	The Project Agreement was signed on 24 March 2016, and Phase 1 Practical Completion Certificate was issued by the Independent Tester

on 5 April 2018.

HR None at present.

Equalities None at present.

Risk As detailed in this report.

Customer Services None at present.

Douglas Hendry, Executive Director of Customer Services
Cllr Gary Mulvaney, Policy Lead - Strategic Finance & Capital Regeneration Projects
Cllr Yvonne McNeilly, Policy Lead – Education

29 January 2019

For further information contact:
David Logan (Special Projects Manager and QIM)
Tel: 01546 604322
David.Logan@argyll-bute.gov.uk

Appendix 1

Progress Images

	
New stone dykes	
	
Preparatory ground works to new school avenue and main pedestrian entrance	
	
Preparatory works underway to car parking areas and external seating areas	

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School Profile 2018/2019



School Profile 2018/2019

<u>School Name</u>	Tiree High School
<u>School Address</u>	Isle of Tiree, Argyll PA77 6XA
<u>Head Teacher</u>	Graham Wilks

CONTEXT OF THE SCHOOL

Tiree High School comprises educational provision from 3-18 years of age. Our ELCC provides child care from 2 years old and is part of the 1140 hours pilot programme. There are three CCEW staff that allow provision of English and Gaelic sessions that recognises the value placed on the language by the community of Tiree.

The Primary school has two English medium classes and two Gaelic medium classes. The total cohort in Primary is 31 in GM and 34 in the English stream. Pupils are currently split into P1-3 and P4-7 classes for both Gaelic and English streams. For languages L1+2, the classes have (respectively) English and Gaelic as L2 and French for L3.

The Secondary department provides courses of study in English, Mathematics, Gaelic, Physics, Chemistry, Computing Studies, Construction Crafts, Practical Woodwork, Graphic Communication, Modern Studies, Art, History, Geography, Music, Music Technology, Physical Education and Biology (as an e-Sgoil supported subject). The school also has NPA Professional Cookery and N5 Cookery supported by Argyll College. In Primary and Secondary BGE, pupils study subjects across all eight curricular areas up to the end of S3. From this point, pupils choose six subjects to progress to SQA certification at the end of S4. In S5/6, pupils will be expected to undertake 5 subjects however there is flexibility to accommodate a reduction depending on the composition of the selected subjects if they include Advanced Higher courses. The current roll of the Secondary school is 33 pupils. The pupils all come under SIMD decile 5. Our PEF funding has been used to purchase assessment tools for Numeracy and provision of after school supported study/homework sessions.

Tiree High School staffing comprises 17 teachers with 5 in Primary and 12 in Secondary, some of whom work part time. In addition, learning in the ELCC is provided by 3 Pre-5 staff. Additional support comes from an IT technician and 5 classroom/ASN assistants. Our school office is staffed by a senior clerical assistant and a clerical assistant and the school has a full-time janitor/caretaker.

Recognising Wider Achievement

Duke Of Edinburgh Award

The school last year began the first stage in delivery of the Duke Of Edinburgh Bronze Award. This has been challenge to get up to speed however we are now at the final stage of those pupils that were involved being accredited with their award. This session is working towards enabling those pupils to progress to the Silver Award despite the departure of the member of staff who played a key role last session.

Sports Leader Award

In session 2017-18, all of our S1 and S2 pupils participated in the Sports Leader Award run by the Active School Coordinator and Youth Worker and all successfully completed this programme.

Merit Awards

Achievement is celebrated in school assemblies where awards are provided for termly merit points that are awarded by staff for a wide range of curricular and behavioural actions that are recognised to positively influence the ethos of the school. Details are posted in the weekly school newsletter of pupils that have achieved in a range of academic, artistic and voluntary areas for example. These can be within school or outside in the community such as playing the accordion at the residential care home.

SQA Performance¹

School roll as at Census ^{1a}	S4	S5	S6
2017-2018	9		

Advanced Higher	15/16	16/17	17/18
Number of Presentations ^{1a}			
Number of passes Grade A-C			
% of number passes Grade A-C	100%	100%	
% of number passes Grade A-C Authority Average	84.07%	76.98%	81.90
% of number passes Grade A-C National Average ²	80.9%	80.00%	80.50
Number of Awards Grade A-D			
% Awarded Grade A-D	100%	0	
% Awarded Grade A-D – Authority Average	92.92%	87.76%	88.89
% Awarded Grade A-D – National Average	88.6%	na	88.50

Higher	15/16	16/17	17/18
Number of Presentations ^{1a}	23	*	12
Number of Awards Grade A-C	18	*	10
% Awarded Grade A-C	78.26%	50.00%	83.33%
% Awarded Grade A-C Authority Average	76.98%	75.89%	78.79
% Awarded Grade A-C National Average ²	76.7%	77.00%	76.70
Number of Awards Grade A-D	19		11
% Awarded Grade A-D	82.61%	50.0%	91.67%
% Awarded Grade A-D – Authority Average	85.61%	85.15%	87.08
% Awarded Grade A-D – National Average	84.8%	na	85.50

SQA Performance (continued)¹

National 5³	15/16	16/17	17/18
Number of Presentations ^{1a}	21	24	22
Number of Awards Grade A-C	17	22	18
% Awarded Grade A-C	80.95%	91.67%	81.82%
% Awarded Grade A-C Authority Average	75.31%	81.10%	79.86
% Awarded Grade A-C National Average ²	79.8%	79.50%	77.50
Number of Awards Grade A-D	17	*	18
% Awarded Grade A-D	80.95%	95.83%	81.82%
% Awarded Grade A-D – Authority Average	84.08%	87.68%	92.15%
% Awarded Grade A-D – National Average ²	86.3%	na	89.90%

National 4³	15/16	16/17	17/18
Number of Presentations ^{1a}			10
Number of Passes			10
% Passed	100%	100%	100%
% Passed Authority Average	100%	100%	100%
% Passed National Average ²	93.3%	100%	

Literacy and Numeracy

S6 based on the S4 roll

	Year	% Level 4 Literacy and Numeracy	% Level 5 Literacy and Numeracy	Number in Cohort
Tiree High School	2016	100	100	*
Virtual Comparator	2016	86.67	51.67	60
Argyll & Bute	2016	83.33	63.92	948
National	2016	84.77	61.22	54632
Tiree High School	2017	100	66.67	*
Virtual Comparator	2017	93.33	53.33	30
Argyll & Bute	2017	85.31	69.48	878
National	2017	87.38	63.77	52975
Tiree High School	2018	100	100	*
Virtual Comparator	2018	60	30	*
Argyll & Bute	2018	89.01	69.54	801
National	2018	87.82	65.34	51942

S5 based on the S4 roll

S5 based on S4 roll	Year	% Level 4 Literacy and Numeracy	% Level 5 Literacy and Numeracy	Number in Cohort
Tiree High School	2016	100	75	*
Virtual Comparator	2016	95	55	40
Argyll & Bute	2016	85.29	65.61	884
National	2016	87.02	60.9	52853
Tiree High School	2017	100	100	*
Virtual Comparator	2017	70	40	10
Argyll & Bute	2017	88.48	66.42	807
National	2017	87.5	63.3	51836
Tiree High School	2018	100	83.33	*
Virtual Comparator	2018	91.67	63.33	*
Argyll & Bute	2018	90.64	69.27	833
National	2018	88.23	63.17	50932

S4 based on the S4 roll

S4 based on S4 roll	Year	% Level 4 Literacy and Numeracy	% Level 5 Literacy and Numeracy	Number in Cohort
Tiree High School	2016	100	0	*
Virtual Comparator	2016	60	20	10
Argyll & Bute	2016	58.23	31.05	802
National	2016	83.29	47.61	51297
Tiree High School	2017	100	83.33	*
Virtual Comparator	2017	90	70	60
Argyll & Bute	2017	88.7	53.81	814
National	2017	85.34	52.26	50336
Tiree High School	2018	100	0	*
Virtual Comparator	2018	60	30	*
Argyll & Bute	2018	83.64	48.18	770
National	2018	81.06	49.53	49776

School Leaver Destination Returns (SLDR)⁴

Measure	14/15	15/16	16/17
Number of Total Leavers			*
Number of Young People entering Higher Education (%)	33.3%	50.0%	
Number of Young People entering Further Education (%)	33.3%		
Number of Young People entering Training (%)			
Number of Young People gaining Employment (%)		50.0%	
Number of Young People gaining Voluntary Work (%)			
Number of Young People entering Activity Agreements (%)	33.3%		
Number of Young People - Unemployed Seeking (%)			
Number of Young People - Unemployed Not Seeking (%)			
Number of Young People - Unconfirmed (%)			
Total number of young people in a Positive Destination (%)	100.0%	100%	*

Total number of young people in Other Destination (%)			
Total number of young people in a Positive Destination (%) Authority Average	93.1%	92.91%	
Total number of young people in Other Destination (%) Authority Average	6.9%	7.09%	
Total number of young people in a Positive Destination (%) National Average	92.9%	93.34%	
Total number of young people in Other Destination (%) National Average	7.1%	6.68%	

Overview

Measure	13/14	14/15	15/16	16/17	17/18	% change in Roll over 5 years
Roll (as at census)	21	25	25	26	31	47.62%
Clothing and Footwear Grant (number of pupils)	*	*	6	*	*	
Clothing and Footwear Grant (% of number of pupils)	*	*	24.00%	*	*	
Clothing and Footwear Grant (%) - Authority Average ⁵	9.54%	15.60%	14.31%	12.98%	11.77%	
Free School Meals (number of pupils)	*	*	6	*	*	
Free School Meals (% of number of pupils)	*	*	24.00%	*	*	
Free School Meals (%) - Authority Average	12.0%	10.8%	11.20%	10.53%	9.45%	
Free School Meal - National Average for Secondary Schools (%) ⁶	15.5%	15.0%	14.2%	14.1%	14.40%	

Attendance, Absence and Exclusions⁷

Measure	13/14	14/15	15/16	16/17	17/18	Range of Attendance (%) over 5 years
Attendance:						7.53%
Attendance (% of school roll)	91.62%	90.96%	84.47%	92.00%	90.14%	
Authorised Absence (% of school roll) ⁸	5.22%	5.48%	6.60%	4.45%	6.09%	
Unauthorised Absence (% of school roll)	3.16%	3.41%	8.80%	3.55%	3.71%	
Attendance Number of Pupils (%) - Authority Average	93.1%	92.64%	91.80%	91.58%	91.24%	
Attendance Number of Pupils (%) - National Average ⁷	not collated	93.7%	Not collated	Not yet published	Not collated	

Measure	13/14	14/15	15/16	16/17	17/18
Exclusions:					
Exclusion Openings	0	14	12	0	6
Exclusion Incidents	0	3	2	0	2
Number of Pupils	0	*	*	0	*
Exclusion Incidents per 1000 pupils	0	120.00	76.92	0	64.52
Exclusion Incidents per 1000 pupils - Authority Average	52.46	39.81	31.04	No longer available	No longer available
Exclusion Incidents per 1000 pupils - National Average ⁷	not collated	27.2	Not collated	Not yet published	Not collated

Footnotes

Data will be anonymised to protect individuals where there are fewer than 5 pupils and or presentations.

SQA Please note that this data is based on current interim results. It does not take into account any updated results due to the SQA Post Result Services and therefore this data could change and is not reflective of leavers exit qualifications which are cumulative. Insight data is updated at the end of February that results post-results service outcomes.

¹ SQA Performance data was collected in August from SQA.

^{1a} Please note that some schools operate a positive presentation policy whereby they present students, if at all possible or at parental request for higher units however this can impact both the percentage pass rate and the level of awards. Therefore care must be taken when comparing number of presentations to the percentage pass rate.

⁴ SLDR data is published by Skills Development Scotland (SDS) on behalf of The Scottish Government. The year runs from 1st August to 31st July each year and the data is collected on the 1st Monday in October each year. The data shown in this profile is the initial data collected.

- Higher Education includes HNC, HND and Degree courses
- Further Education includes Access, NPAs and Highers
- Training includes Employability Stage Funds 2 and 3 (previously called Get Ready for Work)
- Employment includes Modern Apprenticeships and any employment over 16 hours per week
- Voluntary includes Barnardos, Oxfam, Red Cross and community based volunteering
- Activity Agreements are for young people who are furthest removed from employment/training/education that are receiving mentoring support from a Trusted Professional
- Unemployment includes those young people who can't work through ill health, are caring for others or are pregnant

⁵ Please note that Authority Clothing Grant and Free School meal information prior to 2016/17 was extracted from SEEMiS Vision. Data from 2016/17 is extracted from the SEEMiS Business Intelligence Reporting tool.

⁶ National Averages for FSM have been taken from Summary statistics for attainment, leaver destinations and healthy living, June 2018 Edition (Table 1b).

⁷ Attendance, Absence and Exclusion information is now collected on a biennial basis by Scottish Government. Data was collected in August for session 2016/17 and was published in the Summary Statistics for school in Scotland, No 8: 2017 Edition. Please note that Attendance and Exclusion information prior to 2016/17 was extracted from SEEMiS Vision. Data from 2016/17 is extracted from the SEEMiS Business Intelligence Reporting tool.

⁸ Authorised absence includes bereavement, short – term exceptional domestic situations, religious observance, weddings of immediate family. Unauthorised absence includes truancy, unexplained absence and most family holidays during term time. Attendance and absence is outlined in Management Circular 3.03.

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ARGYLL AND BUTE COUNCIL**Oban, Lorn and the Isles Area
Committee****Customer Services****13 March 2019**

Appointment to Oban Phoenix Cinema Board

1.0 EXECUTIVE SUMMARY

- 1.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 19 June 2017. The Council has received a request from the Oban Phoenix Cinema for one Argyll and Bute Member to sit on the Board.
- 1.2 The Area Committee is asked to consider the appointment of an Elected Member to be the Council representative on the Board of the Oban Phoenix Cinema.

ARGYLL AND BUTE COUNCIL

**Oban, Lorn and the Isles Area
Committee**

Customer Services

13 March 2019

Appointment to Oban Phoenix Cinema Board

2.0 INTRODUCTION

- 2.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 15 June 2017. The Council has received a request from the Oban Phoenix Cinema for one representative of Argyll and Bute Council to sit on the Board.

3.0 RECOMMENDATIONS

- 3.1 The Area Committee is asked to consider the appointment of an Elected Member to be the Council representative on the Oban Phoenix Cinema Board.

4.0 DETAIL

- 4.1 Prior to the Local Government Elections in May 2017, officers wrote to all outside bodies and organisations asking if they still required Elected Member representation, and asked for confirmation on the number of representatives required. The Oban Phoenix Cinema did not respond at that time, but have recently made contact with the Council to request that one Elected Member is appointed to represent the Council.
- 4.2 Appointments made to outside organisations will be until the next Local Government Elections scheduled for May 2022.

5.0 CONCLUSION

- 5.1 This report advises the Area Committee of the current situation in regard to the Oban Phoenix Cinema and asks Members to consider making an appointment to the Board.

6.0 IMPLICATIONS

- 6.1 Policy – none
- 6.2 Financial – none.

6.3 Legal – none

6.4 HR – none

6.5 Equalities – none

6.6 Risk – none

6.7 Customer Service – none

Executive Director of Customer Services

13 February 2019

For further information contact: Stuart McLean, Area Committee Manager
Tel: (01436) 658717

APPENDICES

None.

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ARGYLL AND BUTE COUNCIL

OBAN, LORN AND THE ISLES
AREA COMMITTEEDEVELOPMENT AND
INFRASTRUCTURE SERVICES

13 MARCH 2019

OBAN BAY – SINGLE HARBOUR AUTHORITY - UPDATE

1.0 EXECUTIVE SUMMARY

- 1.1 A report was presented to Members of the OLI Area Committee in December last year. This report provides Members with an update on progress made since the last report to the OLI Area Committee in December of last year.
- 1.2 As reported to the last meeting of the OLI Area Committee, the original intention was that CMAL should extend their SHA leaving the A&BC SHA 'nested'. This was met with significant resistance both locally and within the wider recreational boating community. Stakeholders at Oban wish to evaluate the viability of a Trust Port (or similar concept) option for Oban Bay, which would in principle cover the area to seaward of the current CMAL and A&BC SHAs.
- 1.3 Both of these wider SHA concepts are being developed simultaneously ('CMAL extends' or 'trust port'), with an agreed sharing of common work. CMAL have also stated that, in principle, if they do extend their harbour area and subsequently an alternative and viable harbour authority model is proposed, then CMAL will be content to revert to their current SHA boundaries to allow the wider area of Oban waters to be operated by the alternative organisation.
- 1.4 Regardless of the final option chosen, one or other party intend to submit a Harbour Revision Order not later than January 2020. In the meantime, a draft list of 'protective provisions' has been produced for discussion purposes - attached to this report in Appendix B. This list will form the basis of discussions within the OBMG, when Council officers are ensuring compliance with the Harbour Board's decision that *'further investigation be carried out regarding the protection of the Council's interests, with particular regard to the harbour area at the North Pier'*.
- 1.5 Members of the Harbour Board will be given an opportunity to consider this issue further before either of the options outlined in this briefing note go ahead.
- 1.6 It is recommended that Members consider and note this report.

ARGYLL AND BUTE COUNCIL

**OBAN, LORN AND THE ISLES
AREA COMMITTEE**

**DEVELOPMENT AND
INFRASTRUCTURE SERVICES**

13 MARCH 2019

OBAN BAY – SINGLE HARBOUR AUTHORITY - UPDATE

2.0 INTRODUCTION

- 2.1 A report was presented to Members of the OLI Area Committee in December last year. The report referred to decisions made by the Harbour Board at their September 2018 meeting; a copy of the Harbour Board report can be found here:-

<https://www.argyll-bute.gov.uk/moderngov/documents/s129796/SHA%20Oban%20-%20Final%20Version.pdf>

- 2.2. This report provides Members with an update on progress made since the last report to the OLI Area Committee in December of last year.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that Members consider and note this report.

4.0 DETAIL

- 4.1 At the September meeting of the Harbour Board Members agreed to:
- a) ask CMAL to pause the process of expanding their harbour area until further consultation is carried out given the interest expressed locally in establishing a trust port; and
 - b) a further report to be provided to the next meeting of the Harbour Board providing an update on the progress towards establishing a single harbour authority for Oban.
- 4.2 Since the last decision of the Harbour Board, the Oban Bay Management Group has continued to work with other stakeholders at Oban towards improving safe navigation within the Oban Bay area. The OBMG continues to support the principle that a Statutory Harbour Authority should be created for the area encompassing the wider Oban Bay and its approaches for the purpose of having overall responsibility and control over marine activity within that area which would achieve a positive impact on the efficiency and safety of the harbour. The latest version of the guidance to mariners is attached in Appendix A.

- 4.3 As reported to the last meeting of the OLI Area Committee, the original intention was that CMAL should extend their SHA leaving the A&BC SHA 'nested'. This was met with significant resistance both locally and within the wider recreational boating community. Stakeholders at Oban wish to evaluate the viability of a Trust Port (or similar concept) option for Oban Bay, which would in principle cover the area to seaward of the current CMAL and A&BC SHAs.
- 4.4 Both of these wider SHA concepts are being developed simultaneously ('CMAL extends' or 'trust port'), with an agreed sharing of common work. CMAL have also stated that, in principle, if they do extend their harbour area and subsequently an alternative and viable harbour authority model is proposed, then CMAL will be content to revert to their current SHA boundaries to allow the wider area of Oban waters to be operated by the alternative organisation.
- 4.5 Regardless of the final option chosen, one or other party intend to submit a Harbour Revision Order not later than January 2020. In the meantime, a draft list of 'protective provisions' has been produced for discussion purposes - attached to this report in Appendix B. This list will form the basis of discussions within the OBMG, when Council officers are ensuring compliance with the Harbour Board's decision that *'further investigation be carried out regarding the protection of the Council's interests, with particular regard to the harbour area at the North Pier'*.
- 4.6 Members of the Harbour Board will be given an opportunity to consider this issue further before either of the options outlined in this briefing note go ahead.

5.0 CONCLUSION

5.1 Work of both OBMG and Stakeholders continues. Further updates will be provided to Members as work progresses.

6.0 IMPLICATIONS

6.1 Policy - None

6.2 Financial – None – this is based on the Council's interests being protected. Should the Council extend, there would be significant costs.

6.3 Legal – Any agreement with CMAL must ensure that the Council's areas of responsibility are protected.

6.4 HR - None

6.5 Equalities / Fairer Scotland Duty – None

6.6 Risk – Advice from the OBMG is that 'to do nothing', given concerns over safety at Oban Bay, is not an option worthy of consideration.

6.7 Customer Service – None.

Executive Director of Development and Infrastructure: Pippa Milne

Head of Roads & Amenity Services: Jim Smith

Policy Lead: Councillor Roddy McCuish

15 February 2019

For further information contact: Stewart Clark, Marine Operations Manager

Tel: 01546 604893

APPENDIX A

Welcome to Oban

www.obanharbour.scot

Oban is the perfect place to stop off and replenish, be it a great meal at the marina, a crew change at the pontoons or a safe place to leave your boat on a mooring. Planning a safe route through the busy harbour to avoid other traffic is essential to your safety and enjoyment.

Notice to Mariners

Relevant Notice to Mariners, more information and the full Code of Practice for operating in Oban Bay can be found online at www.obanharbour.scot.

Speed and Wash

There is a voluntary speed limit of 10 knots in the outer part of the bay and 6 knots east of Dunollie Lt and the Sgeir Rathaidh Reef to keep wash to a minimum.

Commercial Traffic

Oban's piers host many large cruise, fishing and aquaculture vessels. Additionally Oban is a key hub for the lifeline ferry service to the Isles.

VHF Channel 12

Vessels over 20 meters entering or departing Oban bay will broadcast on VHF channel 12, at a position approximately 1 mile west of Malden Island on their entrance and immediately before departure. Use this information to plan your route through Oban Bay.

Large Vessel Channel

There is a designated large vessel channel at the north entrance where IRPCS Rule 9 (narrow channels) applies.

Manoeuvrability

Large vessels take hundreds of meters to significantly adjust their course and speed. Consequently large vessels have right of way over all small vessels of less than 20m in length, in the whole of Oban Bay.

Windage

Large vessels, especially ferries, have huge windage and can make a significant amount of leeway especially at slow speeds. A vessel's direction of travel can be quite different to the vessels heading, especially in windy conditions. This is why ferries in particular will try to keep their speed up, to between 8 and 10 knots, in the narrow part of the north entrance to avoid being blown onto the lee shore.

What can you do?

Comply with the International Regulations for Preventing Collisions at Sea (COLREGS).

Planning your route

Wherever possible enter and depart the north entrance of Oban Bay to the west/south side of the large vessel channel following the recommended small vessel route.

Small vessels should only use the large vessel channel when this will not impede the passage of a large vessel. It is best to avoid the area north/east of the large vessel channel as a large vessel's stems will swing towards this area when they turn.

Crossing of the large vessel channel should be at 90° and made at the shortest point that is safe to do so.

Lookout & The 3 Minute Rule

Be alert. Never assume you have been seen. It's important to maintain a good all round lookout at all times.

Think 3 minutes ahead, ensuring your spatial awareness extends this far. Visualise where your vessel and all the vessels around you will be in 3 minutes time. For a vessel moving at 10 knots this is half a nautical mile or almost the entire width of the bay. Large vessels are planning a safe route this far ahead.

Have your engine ready for immediate use when entering or leaving Oban Bay, to ensure you can keep the designated large vessel channel clear.

Passaging at night

Ensure your navigation lights comply with the COLREGS and can be seen. Be aware that the background lighting of Oban bay itself can cause distraction. It also makes masthead lights difficult to see. Deck and side mounted lights are much more obvious against the sea when observing from the height of a large vessel's bridge.

NB The buoyage is northbound at the north entrance.

Useful Contacts

Oban Marina
Tel: 01631 565333
VHF Channel 80

Oban Bay Community Berthing
Tel: 07751 605746
www.obanbayberthing.co.uk

North Pier Pontoons
Tel: 07388 808 061
VHF Channel 12

Dunstaffnage Marina
Tel: 01631 566555
VHF Channel 37

Oban Harbour
www.obanharbour.scot

Railway Pier
CalMac Pier Master
Tel: 01631 565854
Mobile: 07388 808 061
VHF Channel 12

Northern Lighthouse
Board Pier
Tel: 01631 562146

Oban North Pier
Harbour Master
Tel: 01631 562892
Mobile: 07920 543555
VHF Channel 12

Stormoway Coastguard
Tel: 01851 702013

Kayakers and Small Craft

There are a number of launching points in and around Oban bay. Please be considerate with your parking and make sure someone on shore knows where you are going and when you will be back.

Be Safe, Be Seen Very small vessels such as kayaks, paddleboards and inflatables should make every effort to ensure that they are easily visible from the bridge of large vessels by use of brightly coloured clothing and lights when appropriate – attention is drawn to the 'Be Safe – Be Seen' guidance available from the website www.obanharbour.scot.

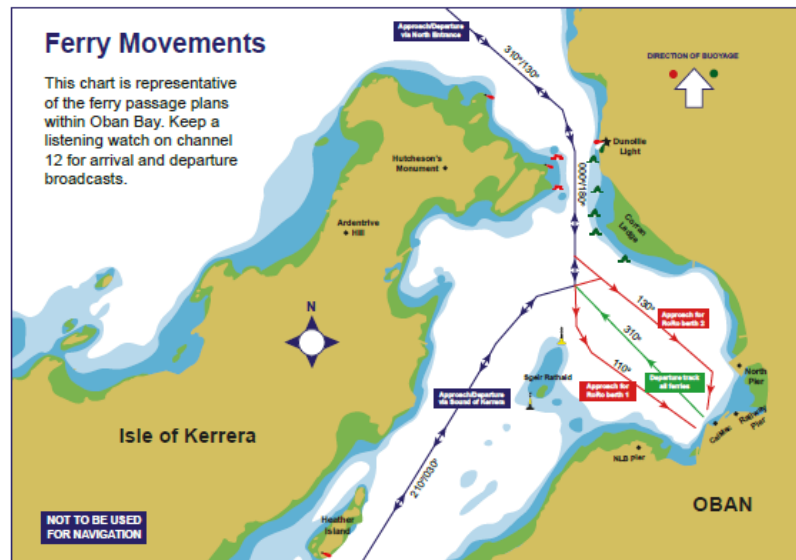
Crossing Take the shortest, safest route available. Stay together and don't hang around in the main channel. Keep a listening watch on channel 16 and 12 for large vessel movements.

North Pier Pontoons The outer breakwater of the pontoons can cause clapotic (standing) waves, take care.



Ferry Movements

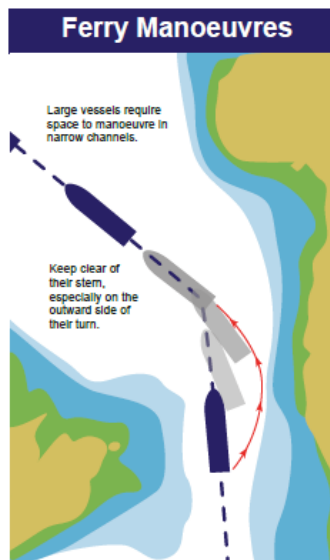
This chart is representative of the ferry passage plans within Oban Bay. Keep a listening watch on channel 12 for arrival and departure broadcasts.



Ferry Manoeuvres

Large vessels require space to manoeuvre in narrow channels.

Keep clear of their stem, especially on the outward side of their turn.



Sound Signals

- Turning to starboard
- Turning to port
- Operating astern propulsion
- Unsure of your intentions

Incident Reporting

We hope that you make safe passage and enjoy your visit, however should you be involved in or witness an incident or near miss please report it online at www.obanharbour.scot



This guide has been produced to aid the safe navigation of Oban bay, it has not been designed as a navigational aid alone and should be used in conjunction with other navigational means.

Design by Art & Sea www.artandsea.co.uk

A leisure sailor's guide to Oban and its approaches

NOT TO BE USED FOR NAVIGATION

	Available	Available within Oban
Oban Marina	✓	✓
North Pier Pontoons	✓	✓
Community Berthing	✓	✓
Dunstaffnage Marina	✓	✓

Available Facilities

Facility	Oban Marina	North Pier Pontoons	Community Berthing	Dunstaffnage Marina
Victor Mooring	✓	✓	✓	✓
Deep	✓	✓	✓	✓
Water	✓	✓	✓	✓
Electricity	✓	✓	✓	✓
Waste	✓	✓	✓	✓
Toilets	✓	✓	✓	✓
Laundries	✓	✓	✓	✓
Chandlery	✓	✓	✓	✓
Supermarket	✓	✓	✓	✓
Bar/Restaurant	✓	✓	✓	✓
Refrigerator	✓	✓	✓	✓
General Waste	✓	✓	✓	✓
Launching Slip	✓	✓	✓	✓
Boat Yachtclub	✓	✓	✓	✓
Repair Services	✓	✓	✓	✓

Oban is a popular safe haven that owes much of its success to the shelter provided by the island of Kerrera which creates a natural harbour. The port is home to many commercial, fishing and leisure vessels and is often referred to as the Gateway to the Isles. Oban is a main public transport hub linking bus, train and ferry transport routes. Consequently it is Scotland's busiest ferry port, providing life-line services to many of the island communities.

Oban and its surrounding waters offer any leisure user tranquil sailing, stunning scenery and excellent facilities. Approach can be made from the south through the tranquil and scenic Sound of Kerrera or, more directly via the north entrance.

This guide has been designed to provide sailors and small craft owners with information which will contribute to the safe navigation and enjoyment of the area.

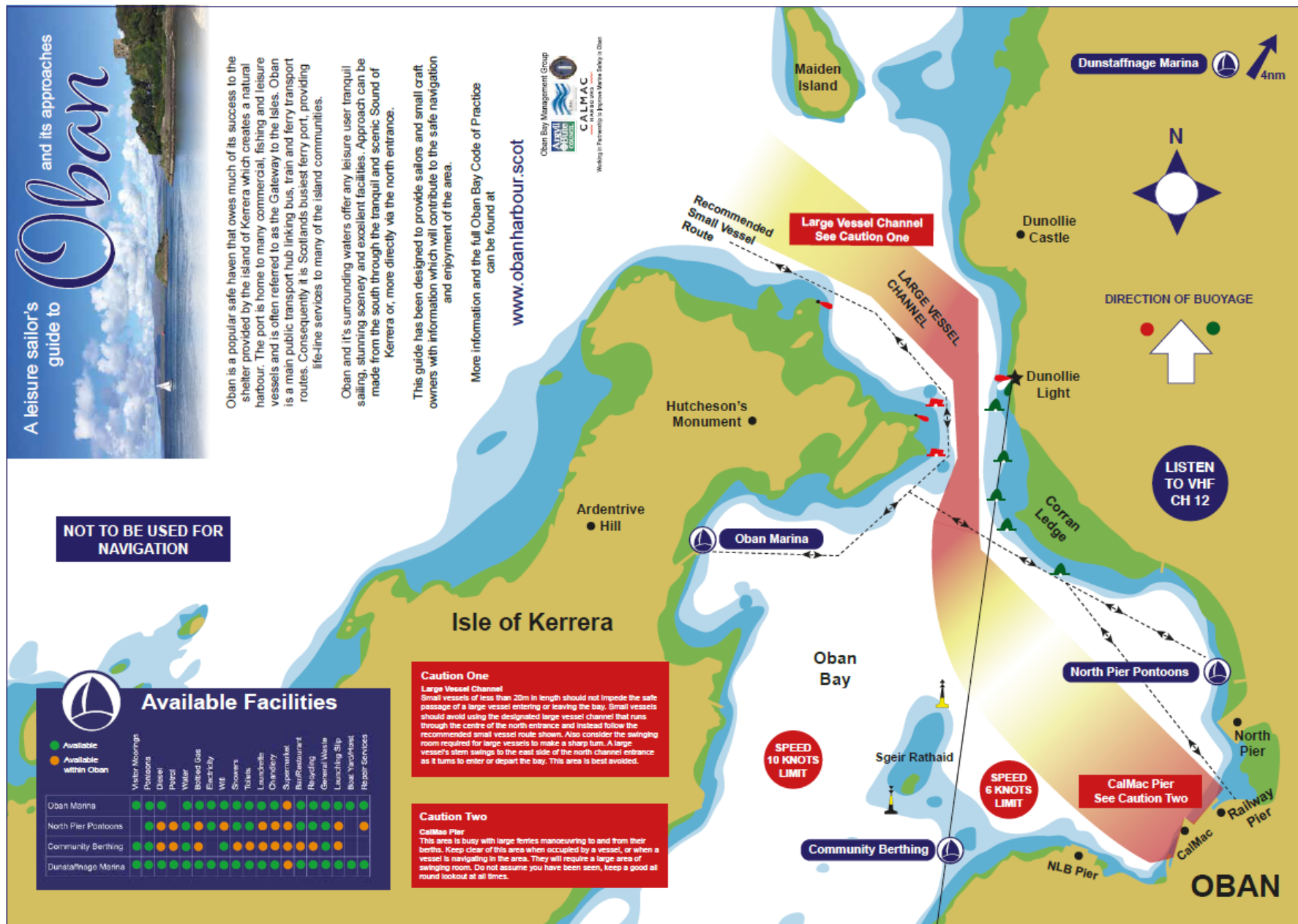
More information and the full Oban Bay Code of Practice can be found at www.obanharbour.scot



Working in Partnership to Improve Marine Safety in Oban

Caution One
Large Vessel Channel
Small vessels of less than 20m in length should not impede the safe passage of a large vessel entering or leaving the bay. Small vessels should avoid using the designated large vessel channel that runs through the centre of the north entrance and instead follow the recommended small vessel route shown. Also consider the swinging room required for large vessels to make a sharp turn. A large vessel's stern swings to the east side of the north channel entrance as it turns to enter or depart the bay. This area is best avoided.

Caution Two
CalMac Pier
This area is busy with large ferries manoeuvring to and from their berths. Keep clear of this area when occupied by a vessel, or when a vessel is navigating in the area. They will require a large area of swinging room. Do not assume you have been seen, keep a good all round lookout at all times.



APPENDIX B

Draft Protective Provisions - Summary

General Themes

- The Harbour Order must allow for section 33 of the Harbours, Docks and Piers Clauses Act 1947 (open port duty)
- The employed staff to be suitably qualified and competent.
- Existing SHA areas are to remain nested, with the addition of a small area around Port Beag slipway coming under A&BC
- The duty and responsibility of the Harbour Authority mark any danger to navigation and inform NLB
 - Failure may result in summary conviction and a fine
- The duty and responsibility of the Harbour Authority to light any completed tidal works to prevent any danger to navigations and inform NLB
 - Failure may result in summary conviction and a fine
- NLB/CMAL/A&BC (and their successors) to be considered as key stakeholders and form part of a consultative body of stakeholders established through the harbour order
 - 6 monthly meetings
 - Consulted on:-
 - Navigation Safety
 - Making of Byelaws and GD
 - General Safety
 - Operational changes
 - Harbour developments
 - Such consultation to be reported to the Harbour Authority and due account taken of stakeholder opinion
- NLB/CMAL/A&BC (and their successors) whilst operators of operational Piers, base and berths in Oban shall not be hindered in any way by the Harbour Board / Authority in the statutory or commercial operation of the said base and berth. The Harbour Authority/Board shall not hinder or unreasonably withhold permission for any development of the said base or berth by the infrastructure owners or their successors.
- NLB/CMAL/A&BC (and their successors) whilst operators of operational Piers base and berths in Oban shall collect and deliver to the Harbour Board/ Authority such dues charged by the Harbour Authority for visiting vessels for use of the said berth.
 - Visiting Government vessels* using the Commissioners of Northern Lighthouses berth shall be exempt from such dues charged by the Harbour Authority.
 - * a narrowly defined group to include warships, Border Force and fishery protection/research operated by UK and Scottish Government bodies (NLB is already exempted through MSA 1995)

- NLB/CMAL/A&BC (and their successors) whilst operators of operational Piers base and berths in Oban shall be consulted on any harbour developments, moorings or other physical changes within the Harbour Area as a key stakeholder. Developments, moorings or other physical changes which impact the approaches to/from and operation of the piers and berths and/or helicopter landing pad (NLB Only) require approval. Such permission will not be unreasonably withheld.
- Charges levied by the Harbour Authority must be transparent and costs shared equally between all customers in an agreed methodology, formal agreement that no revenue generated from CMAL/NLB/A&BC customers can be used for any improvement out with the immediate Harbour environment that impacts on our customer operations. The charges levied are be used to cover direct costs with a reasonable overhead contribution.
- There should be no charges levied on recreational craft entering or transiting the bay
- The MSMS should be implemented as a matter of priority and in consultation with key stakeholders.
- A marine traffic management plan should be introduced as a matter of priority and in consultation with key stakeholders. (there is a requirement to provide for 2 large ferries to manoeuvre simultaneously in the harbour)
- The Harbour Authority to cover any financial losses (direct and indirect) to CMAL/NLB/A&BC should any works carried out or instructions given by the Harbour Authority that results in the facilities at Oban in NLB/CMAL/A&BC facilities not being accessible and / or are damaged.
- Harbour weather limits shall be risk driven not arbitrarily defined.
- It shall be a requirement of commercial harbour users to have vessels fitted with AIS (minim

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES AREA
COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****13th MARCH 2019**

LORN ARC - UPDATE REPORT MARCH 2019

1. EXECUTIVE SUMMARY

- 1.1 This report provides the Oban, Lorn and the Isles Area Committee with an update on progress in relation to key projects being taken forward through the Lorn Arc TIF. This report follows a recent update on the identification of project priorities and budget that was presented to members at the December 2018 meeting of the OLI Area Committee.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Oban, Lorn and the Isles Area Committee:
- Note the paper.

ARGYLL AND BUTE COUNCIL

OBAN, LORN AND THE ISLES AREA
COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

13th MARCH 2019

LORN ARC - UPDATE REPORT MARCH 2019

3. INTRODUCTION

- 3.1 This report provides the Oban, Lorn and the Isles Area Committee with an update on progress in relation to key projects associated with the Lorn Arc TIF. This report follows a detailed update to the OLI Committee and the Policy and Resources Committee on the identification of key projects and the budget position in December 2018.

4. RECOMMENDATIONS

- 4.1 It is recommended that the Oban, Lorn and the Isles Area Committee:
- Note the paper.

5. DETAILS

Status of Lorn Arc Projects

- 5.1 **North Pier Extension:** work is continuing to maintain the North Pier prior to the summer season. It is not intended to make any further extension to North pier at this time given many of the initial outputs have been delivered utilising CHORD and third party funding. It is intended to report back to members of the performance of the pontoons following its first full season of operation at the next committee cycle. This will allow members to take a decision on how the pontoons will be managed in the future.
- 5.2 **South Oban Development Zone/Strategic Development Framework:** It is intended to bring to members attention a revised project initiation document (PID) for taking forward a Strategic Development Framework for wider Oban. This framework is considered essential to enable future economic growth in the town and address the infrastructure challenges. The PID has to be re-profiled due to staff capacity issues which are in the process of being resolved. Further meetings are however taking place with council officers and key public sector agencies to inform the evidence base of the Development Framework. This work will support the development of the emerging Argyll and Bute Local Development Plan 2 and the Rural Growth Deal.

- 5.3 **Oban Airport:** The Airport Business Park was placed on the open market in the summer. A limited number of offers have been received and they are being considered by council officers before being presented back to the area Committee for a decision on how to proceed. Recent discussions have also involved HIE in looking at how to address the constraints associated with the site.
- 5.4 New prominent entrance signs at the airport, funded through European funding, have been erected at airport.
- 5.5 **Dunbeg Lorn/ Kirk Road:** Work is nearing a conclusion on the improvement works to the Dunbeg Lorn/Kirk Road. An issue with the final tar treatment has been identified by council officers and this will need to be rectified before the project can be considered complete. These works will be the responsibility of the contractor and their sub-contractor to do at their cost and it is hoped that this will be completed by March.
- 5.6 Further works to the remaining length of road to the European Marine Science Park (EMSP), circa 170m of road, will be done by HIE as part of the future expansion of the EMSP. The design of this stretch of the road has been taken forward by the council's roads design service commissioned by HIE.
- 5.7 It should be noted the works by LINK to build 300 affordable houses are now well underway with the Housing Cabinet Minister visiting the site on the 21st of January to cut the first sod.
- 5.8 **Dunbeg Halfway House Roundabout:** An onsite meeting between council officers, LINK and commercial representatives took place in December with regard to the halfway roundabout at Dunbeg. At this meeting council officers reiterated the conditions established by the December decision of the Policy and Resources Committee. Firstly, the need for a robust business case demonstrating the generated Non Domestic Rates (NDR) arising from the development had the ability to pay back council borrowing. Secondly the need for appropriate legal agreements to provide sufficient certainty that these developments will proceed.
- 5.9 Information gathering on a number of different areas is now being undertaken with the onus being placed on private sector interests to comply with the requirements of the Policy and Resources Committee decision.

Future of Lorn Arc

- 5.9 Council officers are looking to meet with representatives of the Scottish Futures Trust and the Scottish Government to discuss the future delivery of the Lorn Arc. As members are aware future expenditure on projects is dependent on pay back through Non Domestic Rates raised through delivered projects. Currently the Lorn Arc remains affordable and we are on track to pay back the debt incurred. There is also a need for the council to demonstrate that the original aims of the contract are being met which we are aiming to do by taking forward a limited number of key projects.

6. CONCLUSION

- 6.1 The reports concerns an update on current projects for OLI members to note and consider. Officers are continuing to progress key projects within the context established by the decision of the Policy and resources Committee taken in December 2018. Officers intend to come back to the OLI Area Committee with further update reports as necessary.

7. IMPLICATIONS

- 7.1 **Policy** - The delivery of this project fits with the Council's Corporate Plan, Local Outcomes Improvement Plan, Economic Development Action Plans (EDAPS) and approved Local Development Plan. The economic outcomes from this project will contribute to the Scottish Government's National Economic Strategy.
- 7.2 **Financial** – None arising from this report
- 7.3 **Legal** - Each project will have differing legal requirements; this will be laid out in each project's PID. No legal issues at Programme level.
- 7.4 **HR** - None.
- 7.5 **Equalities/Fairer Scotland Duty** - There are no equal opportunities implications.
- 7.6 **Risk** – All risks associated with the Lorn Arc project are closely monitored with regard to affordability and compliance with Government contracts.
- 7.7 **Customer Service** - There are no customer service implications.

Executive Director Development and Infrastructure Services: Pippa Milne.

Policy Lead: Aileen Morton.

March 2019

For further information - please contact:

Fergus Murray

Head of Economic Development and Strategic Transportation

Economic Development and Strategic Transportation,

Development and Infrastructure Services. 01546604293

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES AREA
COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****13 MARCH 2019**

FESTIVE LIGHTING UPDATE

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to update members on the delivery of festive lighting across Oban, Lorn and the Isles in 2018, as well as the community handover arrangements now that the Council is ceasing to provide this non-statutory service.
- 1.2 Overall the outlook is very positive, with successful community delivery for 2018 in both locations, meaning that there should be no impediment to future community delivery.

RECOMMENDATIONS

Members are asked to:

- Note the contents of this report.

ARGYLL AND BUTE COUNCIL
**OBAN, LORN AND THE ISLES AREA
COMMITTEE**
**DEVELOPMENT AND
INFRASTRUCTURE**
13 MARCH 2019

FESTIVE LIGHTING UPDATE

2.0 INTRODUCTION

- 2.1 This report provides Members with an update on the delivery of festive lighting across Oban Lorn and the Isles in 2018. Events were community led, with the aid of grant support from the Council.
- 2.2 As per the Budget decision of February 2016, the Council is no longer in a financial position to deliver festive lighting. Community handovers are at various stages, with some complete and some still in progress.

3.0 RECOMMENDATIONS

Members are asked to:

- 3.1 Note the contents of this report.

4.0 DETAIL
4.1 DELIVERY OF FESTIVE LIGHTING 2018

- 4.1.1 Festive lighting in Oban, Lorn and the Isles was delivered as follows:

Town/village	Delivery mechanism		Comments
	Council	Community	
Oban		BID4Oban delivered the switch on event with the help of local contractor Oban Electrical Services	This was aided by a grant of £9,000 from ABC
Tobermory		Tobermory Christmas Lights Committee	This was aided by a grant of £3,000 from ABC

		delivered this event, utilising a mix of local electricians for the install	
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4.2 FINANCIAL POSITION

- 4.2.1 The estimated balance of the OLI festive fund is noted in the table below. The total costs are not fully reconciled in the ledger because timesheets require to be verified and final invoices are awaited from suppliers/sub-contractors. The exact balance will be available after the end of the financial year.

Area	2017/18 spend	2018/19 budget	2018/19 spend (or committed)	Balance
OLI	25,802	26,100	13,500 grants (this includes 1,500 payment to Tobermory from previous year) Repairs TBC	c. 10,000

- 4.2.2 The Environment, Development and Infrastructure Committee, at its meeting of 7 March 2018, will consider a paper on festive lighting which includes a suggested guide for area committees to use in order to establish their pro-rata allocation of the remaining funds.

5.0 CONCLUSION

- 5.1 The project to transition from Council-led to community-led festive lighting across Argyll and Bute is approaching a successful conclusion. Lighting events were delivered successfully in Oban, Lorn and the Isles in 2018 by communities.

6.0 IMPLICATIONS

- 6.1 Policy – none (ref Budget February 2016).
- 6.2 Financial – EDI is considering a model for the disbursement of remaining funds
- 6.3 Legal – there is a template agreement for groups to sign up to which make the roles and responsibilities of both parties clear.
- 6.4 HR – none
- 6.5 Equalities – none
- 6.6 Risk – there is a risk that in future years community partners may approach the Council to fund their events due to a lack of independent

revenue streams or external funding.

6.7 Customer Service – none

**Executive Director of Development and Infrastructure, Pippa Milne
Policy Lead for Roads and Amenity Services, Cllr Roddy McCuish**

11/2/19

For further information contact: Mark Calder, Project Manager, on 01546 604756

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES AREA
COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****13 MARCH 2019**

OBAN DEPOT RATIONALISATION

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to advise members of the Oban, Lorn and the Isles area committee of the progress with the Oban Depot Rationalisation Project. The project has reached a significant milestone with the recent appointment of Luddon Construction as the Council's contractor, on a design and build basis.
- 1.2 The first project in a wider depot rationalisation programme across the Council area, this will see the current Roads depot at Jackson's Quarry redeveloped to house all operational services; with the Mill Park site being vacated and made available for development.
- 1.3 The current anticipated completion date for the Jackson's Quarry redevelopment in November 2019.

RECOMMENDATIONS

Members are asked to:

- Note the contents of this report.

ARGYLL AND BUTE COUNCIL
**OBAN, LORN AND THE ISLES AREA
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13 MARCH 2019

OBAN DEPOT RATIONALISATION

2.0 INTRODUCTION

- 2.1 The Oban Depot Rationalisation Project has reached the significant milestone of the award of a works contract valued c. £1.4million for the redevelopment of the current Jackson's Quarry Roads Depot into a single, all services depot from which the Council can provide essential services to the Oban, Lorn and the Isles area.

3.0 RECOMMENDATIONS

Members are invited to:

- 3.1 Consider the content of this report.

4.0 DETAIL
4.1 DEPOT RATIONALISATION – BACKGROUND

- 4.1.1 Roads and Amenity Services currently operate a number of depots across the Council area. In a number of towns there are multiple depot sites, with Amenity generally operating out of sites formerly part of Argyll and Bute District Council, and Roads generally operating out of sites previously operated by Strathclyde Regional Council. Over time, with reductions in staff, equipment and areas of overall responsibility (trunk roads), there is now the opportunity to co-locate all services as a single site per town.
- 4.1.2 Transformation package TB07 was agreed by the Council at its budget meeting in February 2018.
- 4.1.3 The cashable benefits which have been agreed are:

Savings	2018-19	2019-20	2020-21
	£000	£000	£000
	16.5	115.5	172.5

These are derived from a reduction in operating costs e.g. NDR; utility costs; maintenance. The income which can potentially be realised from any vacated sites is not included in the agreed savings

4.1.4 The non-cashable benefits include:

- Cultural – supporting the ongoing service redesign in developing a single team culture/collaboration which could support, in particular, future fleet savings;
- Operational efficiency/fit for purpose facilities – some of the facilities are increasingly unsuitable for optimum service delivery;
- Economic development – opening up land for potential development, supporting businesses to grow and succeed.

4.1.5 There are obvious cost implications to the upgrade/expansion of the preferred sites to make them operationally suitable. Capital investment is required and the intention is that this be funded through a mix of prudential borrowing against any revenue to be generated from the lease of vacated sites; capital receipts from vacated sites. This funding model was outlined in Transformation Package TB07 agreed by the Council at its Budget meeting of February 2018 and is the same as the model which was previously used to fund the successful rationalisation of sites in Helensburgh/the Helensburgh and Lomond operational district. On that project, teams vacated sites in Renton; Grant Street, Helensburgh; Hermitage Park, Helensburgh; and Garelochhead, and now operate out of a single facility at Blackhill.

4.2 OBAN – PROJECT ONE

4.2.1 Following the Mill Park depot fire, a like-for-like replacement for the facilities at Mill Park would have been the simplest and quickest option, however, this was not a realistic option in light of the emerging overall depot rationalisation proposals. A more ambitious review of depot assets in Oban was undertaken, with a view to co-locating all services on a single site. It is for reasons of operational necessity, as well as the timescale for realising funds from the Mill Park depot insurance policy, that Oban is Project One in the overall depot rationalisation programme.

4.2.2 Services continued as normal, with Amenity services continuing to operate from temporary facilities at Mill Park, Roads services operating from Jackson's Quarry, and Fleet services delivered initially from a temporary arrangement at Jackson's Quarry, then laterally from a leased property on the Lochavullin Industrial Estate.

4.3 SITE SELECTION

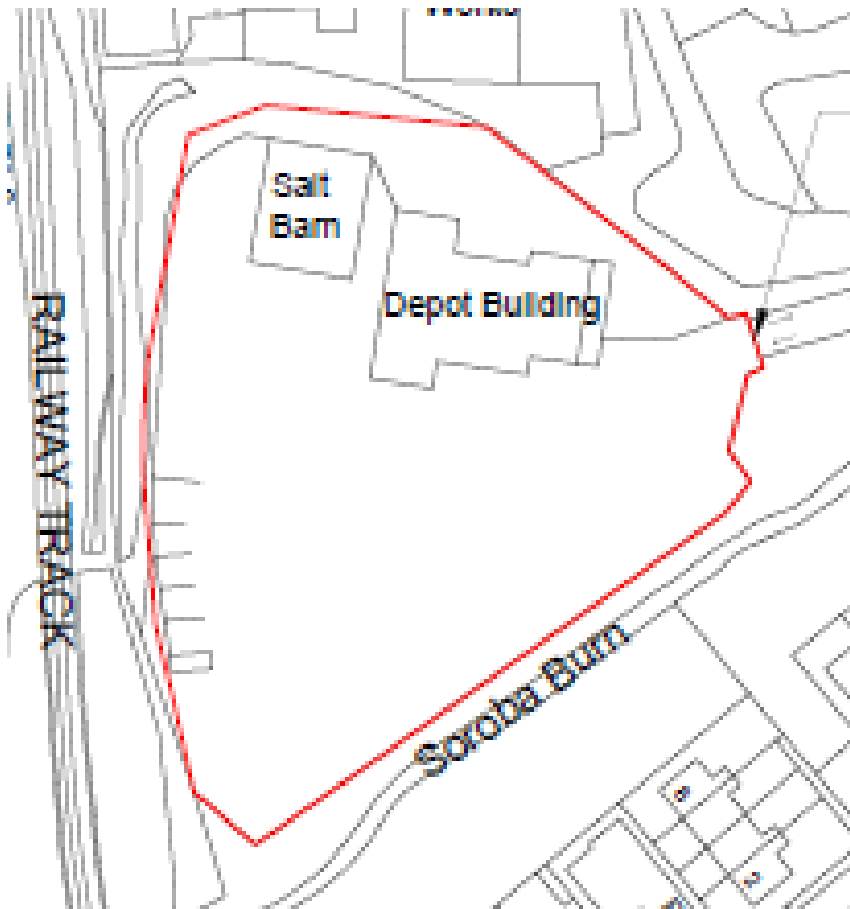
- 4.3.1 A number of sites were considered for the new single depot solution. In considering sites such factors as ownership; deliverability; size; operational viability; cost; economic returns and opportunities were considered.
- 4.3.2 The current Jackson's Quarry Roads Depot site offers the best solution, balancing operational requirements and deliverability against the potential economic returns and opportunities which could be offered by a vacant Mill Park site.
- 4.3.3 The Mill Park Depot site is smaller than Jackson's Quarry, although the total site including areas currently leased to third parties is larger. The total site would have been easier to redevelop, given its relatively uniform shape. Although the more difficult site to redevelop, an initial feasibility study showed that Jackson's Quarry is operationally suitable, with the result that the better or easier to redevelop depot site at Mill Park can be made available to the market.
- 4.3.4 After selecting Jackson's Quarry as the preferred site, a space planning and layout/concept design exercise was undertaken in-house, accommodation schedules and works instructions developed and tender documents prepared.

4.4 PROCUREMENT

- 4.4.1 The competition for the design and build of a single depot solution at Jackson's Quarry went to the market in July 2018. This was a complex exercise which included the additional step of liaising with the Council's insurers in respect of the Mill Park depot, given that that depot's facilities were being reinstated, albeit elsewhere.
- 4.4.2 Luddon Construction were selected as the most economically advantageous bid. A contract has been awarded to Luddon's to the value of £1,339,138.51. The contract length is nine months from award, with completion anticipated in November 2019. This involves an initial design and consents phase which should run until around June, and subject to sign-off and statutory approvals, the construction phase from June to November.
- 4.4.3 Of particular interest to members may be the local benefits of this project. Luddon have confirmed that their staff will be staying within the local area as they undertake the project. A community benefit clause was also included within this tender, and Luddon have provided the following within their community benefit proposal:
- The employment of one unemployed person for the duration of the contract;
 - Work experience placement where they propose to give two pupils from a local school a four week work experience placement working on the contract;
 - A site visit for a class from the local school once the contract is complete.

4.5 JACKSON'S QUARRY REDEVELOPMENT

4.5.1 The existing Jackson's Quarry site layout is shown in the following graphics:



4.5.2 The new layout will see:

- the existing portal frame building which currently houses officers, stores and welfare, modernised/upgraded to provide the horticultural mechanic workshop, stores, a modern welfare area including canteen, locker room, showers, drying room;
- the salt barn will be retained as is;
- a new two-storey office and meeting room facility (traditional build) next to the eastern elevation of the current building (this will require scrub/earth removal and the construction of a new retaining wall);
- the fuel store will be moved from its current position in the south-west corner of the site to an area to the south-east, adjacent to but not part of the depot itself. This will allow Council vehicles not based at the depot to safely fuel without the need to go through the working depot itself;
- expansion of the site south towards the burn, and creation of new hard-standing for heavy vehicle parking;
- a new four-bay fleet workshop in the south-west corner of the site;
- secure entry mechanism;
- staff parking will be accommodated off site at the entrance to the current Mill Park site and/or by widening the access road and creating new bays in the current grass verge.

4.5.3 The indicative layout design is appended to this report at Appendix One.

4.6 FUNDING

4.6.1 The Council's insurers will pay 100% of the contract value plus internal fees to the value of 6% of the total contract value, giving an insurance ceiling figure of **£1,419,486.82**.

4.6.2 The Council's Legal Services team have confirmed the advice from the Loss Adjustor that any variations to the contract or increases in cost will require to be met by the Council. It is intended that the depot project be delivered within the available insurance budget, with any emerging variance being reported to the appropriate committee.

4.7 USE OF THE MILL PARK DEPOT SITE

4.7.1 **Short-term** – at present the southern half of the site continues to be used by Roads and Amenity Services to deliver essential services in the Oban and Lorn area. The northern part of the site is currently being used as an overflow car park for teaching/school staff until such time as the second phase of the exciting new school project is complete, and their dedicated car park is constructed. At present it is expected that the new school car park will be ready towards the end of the Spring. The Council's depot rationalisation contractor has expressed a desire to utilise the site as a site compound and/or materials storage area. The Council is required to provide storage space for its contractor to enable them to undertake the project, and given that the Jackson's Quarry site must remain operational throughout, the northern park of Mill Park site has been identified for this purpose.

- 4.7.2 **Long-term** – there are a number of possible options for the long-term use of the site. Between Roads and Amenity Services and Estates/Property Development these are currently being explored. At present it is too early to say what the future use will be, however, the current intention is to look to come to a view on the best option by the end of the summer, at which point a further report will be provided.

5.0 CONCLUSION

- 5.1 With the award of the design and build contract to Luddon Construction is a major milestone in the Oban Depot Rationalisation Project. This project is the first in a programme of depot rationalisation projects to be taken forward as part of the agreed Transformation Package TB07. This is a significant strategic change programme which will provide financial, cultural, operational and economic benefits over the coming years.

6.0 IMPLICATIONS

- 6.1 Policy – this project is consistent with the policy position the Council set at its Budget meeting of February 2018 in agreeing Transformation Package TB07
- 6.2 Financial – the contract value is covered by the Council's insurance policy for the Mill Park depot.
- 6.3 Legal – the contract type is NEC3: Option A
- 6.4 HR – The Council has existing HR procedures to support the relocation of staff
- 6.5 Equalities/Fairer Scotland Duty – an Equality Impact Assessment has been carried out for the Depot Rationalisation programme.
- 6.6 Risk – the contractor will keep a detailed project risk register
- 6.7 Customer Service – none known

Executive Director of Development and Infrastructure, Pippa Milne
Policy Lead for Roads and Amenity Services, Councillor Roddy McCuish

13/2/19

For further information contact: Mark Calder, Project Manager, Roads and Amenity Services

APPENDICES

Appendix One: JQ PROPOSED SITE PLAN

Notes

Contractor to check all dimensions on site
Do not scale from drawing.
Report any discrepancies and omissions to Facility Services, Argyll and Bute Council, Dunoon

This Drawing is Copyright ©

Design
Unless stated otherwise, the designs shown are subject to detailed survey, investigations, legal definition, the CDM Regulations, and the comments and/or approval of the various relevant Local Authority Officers, Statutory Undertakers, Fire Officers, Engineers and the like. The designs are copyright, project specific and confidential and no part is to be used or copied in any way without express prior consent being obtained from Facility Services, Argyll and Bute Council.

Drawing based on the following information supplied by Roads,
- topographic site information.
- size and number of parking bays.
- plan size of new 4no bay garage and workshop.
- plan size and position of existing buildings.

Outline Accommodation Schedule

Client Requirements for Site
- Expand perimeter of site to incorporate council owned land at the site entrance.
- Relocate fuel tank to the site entrance creating a secure location for all council users and third party users - located between the current access road and the burn.
- Single storey portacabin office facility to the right of the depot entrance, this provides office accommodation for all RAS staff Oban based - with a meeting room/team briefing room on ground floor and Superintendents desks with panoramic views across the depot
- Maintain existing salt store (no work proposed to this building).
- Reconfigure existing building to provide a single welfare facility for all staff including mess, male and female toilets and showers, stores also to be incorporated in this building. (The existing building has three sections, east section used for office and welfare, middle section currently being used a temp fleet workshop, and the west section used for offices and storage. The west section has external access for stores. The preference would be to utilize the east section for mess and welfare facilities.)
- New 4no bay fleet garage and workshop.
- One way system within the depot and parking arrangements for all operational vehicles, for clarity this means all council vehicles and does not include any dedicated A&BC staff/worker parking on the development site.

Feasibility Site Layout

- Proposal to introduce 3no single storey modular units to accommodate the 12no office workstations with dedicated WC and mess facilities. This approach will require part of the existing steep embankment to be removed and remaining higher level of embankment to be adequately retained. Accessible and visitor car parking is positioned directly across from the modular accommodation on the other side of the entrance road.

- The new garage/workshop is located to the west side of the site positioning it further away from the flood risk of the adjacent stream and on a move elevated section of the site.

- Existing hardstanding area of the site extended approximately 7m towards the existing south boundary fence. Planning to be consulted on any existing tree preservation orders.

- Safe pedestrian walking routes, pedestrian crossing points, vehicle priority areas and pedestrian priority areas added to layout.

- A&BC Vehicle parking positioned along the south edge of the site in the area of greatest flood risk, this allows the vehicles to be moved quickly if required.

- A&BC Roads to check vehicle tracking throughout development site.

- All feasibility proposals and assumptions will need further research and development to confirm overall feasibility of this proposed site layout, this will include consultation with Structural, Civil, Mechanical and Electrical Engineers, and detailed surveys of existing buildings and infrastructure. Statutory authorities including Planning, Building Control, SEPA and HSE will also need to be consulted before this feasibility proposal is taken forward.

Dedicated A&BC Staff/Worker Car Parking

- There is no dedicated A&BC staff/worker car parking on the development site, as such the Client should liaise with Planning to seek agreement that this proposal is acceptable or what provision will be needed. This consultation and agreement should take place before the project is confirmed as feasible. The introduction of any dedicated staff /worker car parking on the development site will in turn require a review of the project brief and accommodation schedule and depending on the impact could make the development of this site unfeasible.

Accommodation Schedule

External storage
100m2 for pipes, sign poles, kerbs, and as a setting down area for materials going to the islands (Note: it may be possible to accommodate this to the western side of the salt barn, or part of it within the existing building)
Storage area for bins. 128m2
6no 3.6 x 12.0m steel storage containers.

Garage
Shown as 15m x 25m by Roads to accommodate 4 vehicle bays. Specific welfare facilities for garage to be checked.

Stores
7no x 5.0 x 5.0m covered stores = 7 x 25m = 175m2 (270m2 available)
6no x 3.6 x 12m steel containers

On Site Vehicle Parking ("parking bay sizes supplied by Roads)
10no 26 tonne trucks (3.25m x 10.55m)*
10no 10 tonne trucks (3.3m x 7.67m)*
2no 7 tonne trucks (3.3m x 7.67m)*
3no transit vans (3.1m x 5.6m)*
1no transit pick-up (3.1m x 5.6m)*
5no small vans (2.4m x 4.8m)*
2no visitor car parking spaces (2.4m x 4.8m)
2no accessible car parking spaces (2.4m x 4.8m)

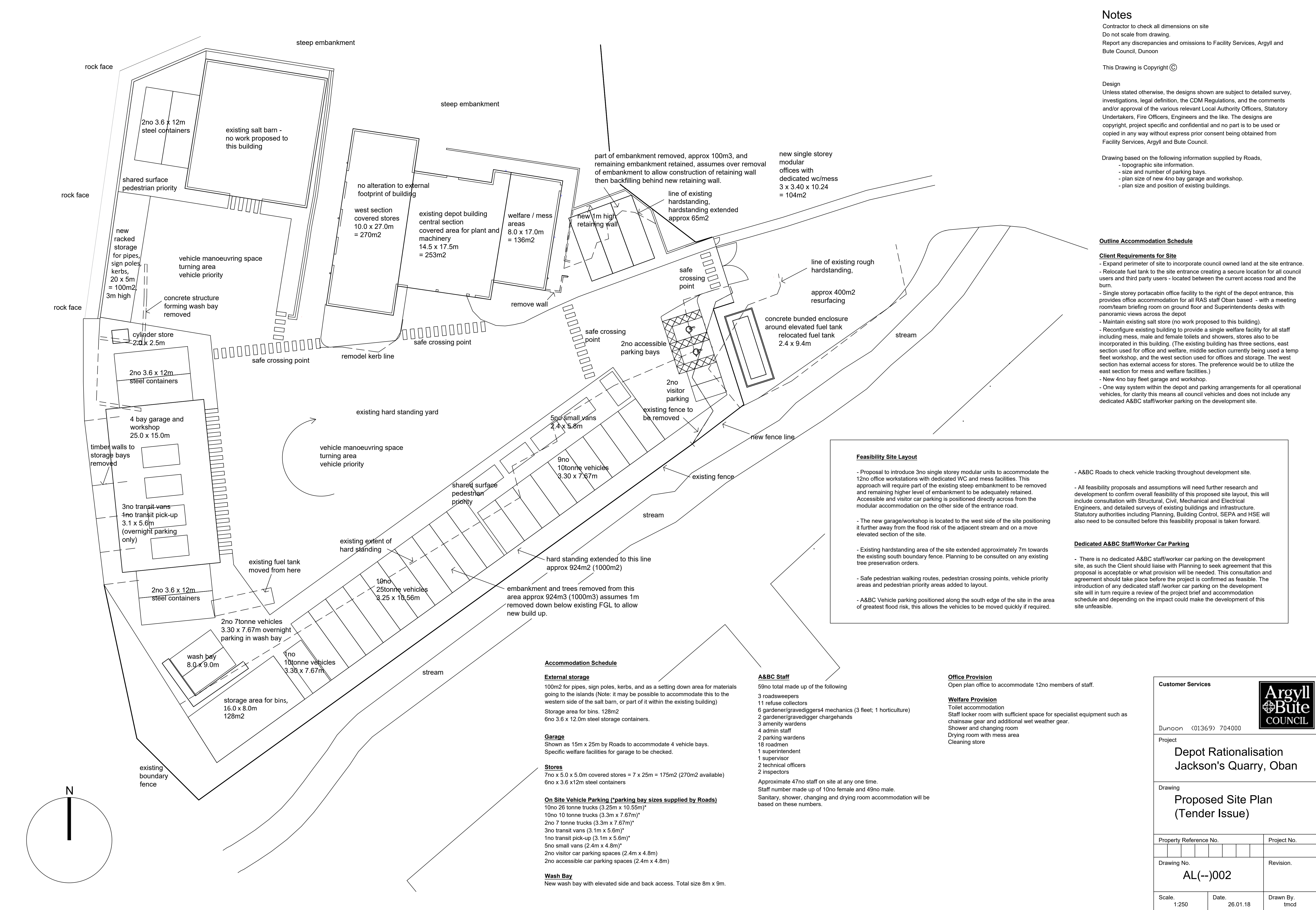
Wash Bay
New wash bay with elevated side and back access. Total size 8m x 9m.

A&BC Staff
59no total made up of the following
3 roadsweepers
11 refuse collectors
6 gardener/gravediggers4 mechanics (3 fleet; 1 horticulture)
2 gardener/gravedigger chargehands
3 amenity wardens
4 admin staff
2 parking wardens
18 roadmen
1 superintendent
1 supervisor
2 technical officers
2 inspectors

Approximate 47no staff on site at any one time.
Staff number made up of 10no female and 49no male.
Sanitary, shower, changing and drying room accommodation will be based on these numbers.

Office Provision
Open plan office to accommodate 12no members of staff.

Welfare Provision
Toilet accommodation
Staff locker room with sufficient space for specialist equipment such as chainsaw gear and additional wet weather gear.
Shower and changing room.
Drying room with mess area
Cleaning store



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Oban, Lorn and the Isles Area Committee Workplan 2019-20

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
April 2019					
10 April 2019	Supporting Community Funds	Community Planning Manager	Annual	2 April 2019	
June 2019					
12 June 2019	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	20 May 2019	
12 June 2019	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	20 May 2019	
12 June 2019	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	20 May 2019	
12 June 2019	Primary School Report 2017/18 – Oban, Lorn and the Isles	Head of Education	Annual Report	20 May 2019	
12 June 2019	Estates Update	Special Projects Manager	Update report	20 May 2019	
12 June 2019	Oban Pontoons – Future Management Arrangemens	Head of Economic Development and Strategic Transformation	Update report	20 May 2019	
September 2019					
11 September	Lorn ARC/	Head of Economic	Quarterly report	19 August 2019	

Oban, Lorn and the Isles Area Committee

Workplan 2019-20

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
2019	CHORD Update	Development and Strategic Transformation			
11 September 2019	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	19 August 2019	
11 September 2019	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	19 August 2019	
11 September 2019	Monitoring of Support Communities Fund 2017/2018	Community Planning Manager	Annual Report	19 August 2019	
December 2019					
11 December 2019	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	18 November 2019	
11 December 2019	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	18 November 2019	
11 December 2019	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	18 November 2019	
11 December 2019	ACHA Annual Update	Chief Executive ACHA	Annual Report	18 November 2019	
11 December 2019	Secondary School	Head Teacher	Annual Report	18 November	

Oban, Lorn and the Isles Area Committee

Workplan 2019-20

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
	Reports - Oban High School			2019	
11 December 2019	Secondary School Reports - Tobermory High School	Head Teacher	Annual Report	18 November 2019	
11 December 2019	Secondary School Reports - Tiree High School	Head Teacher	Annual Report	18 November 2019	
11 December 2019	Charity and Trust Funds	Finance Manager	Annual Report	18 November 2019	
March 2020					
11 March 2020	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	17 February 2020	
11 March 2020	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	17 February 2020	
11 March 2020	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	17 February 2020	
11 March 2020	OLI Area Committee Dates 2020/21	Area Committee Manager	Annual report	17 February 2020	
11 March 2020	Agnes Angus Bequest	Finance Manager	Annual report	17 February 2020	
June 2020					

Oban, Lorn and the Isles Area Committee
Workplan 2019-20

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
10 June 2020	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	18 May 2020	
10 June 2020	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	18 May 2020	
10 June 2020	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	18 May 2020	
Dates to be confirmed					
	Rural Growth Deal	Head of Economic Development and Strategic Transformation			
	Oban Pontoons	Head of Economic Development and Strategic Transformation			
	Proposed Roundabout on A85	Head of Economic Development and Strategic Transformation			
	Oban Maintenance and Upkeep	Head of Roads and Amenity Services			